

STUDENT CATALOG

Listen – Read – Be Educated – Be Equipped

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Revelation Message Bible College

DECLARING HIS NAME

This catalog contains current information regarding admissions, degree requirements, fees, policies, and course offerings; it does not constitute a contract. The policy of RMBC is to give advance notice of change, whenever possible, to permit adjustment; however, the administration reserves the right to modify, revoke, or add policies or procedures at any time. If a student drops out of the Bible College or becomes inactive and later decides to return, he/she will be under the jurisdiction of the policies and procedures of the catalog that is current at the time he/she returns.

Revelation Message Bible College is proud to announce that it also offers online, off-campus, distant learning studies. Advanced placement is offered through credits taken at other institutions. RMBC is registered with the Commission for Independent Education of the Florida Department of Education as a Religious Institution and therefore is exempt from licensing by state statute.

We invite you to call and schedule a meeting with a representative of RMBC or please write, text, email, or online-chat to us today!

Address all Correspondence to:

Revelation Message Bible College
2121 Corporate Square Blvd Suite 171-A
Jacksonville, FL. 32216

or contact us by phone at:

(904) 744-9773 (Office)

or email us at:

RMBCjax@JTS.Edu

or use our website**:**

www.RMBCjax.com

Revelation Message Bible College

STATEMENT OF PURPOSE AS GIVEN BY DR. HAROLD VICK, FOUNDER OF REVELATION MESSAGE BIBLE COLLEGE

Revelation Message Bible College is committed to the purpose of training believers for a lifetime of productive service to the Lord Jesus Christ.

Our courses are centered on the Bible, which we believe to be the Word of the living God. Our endeavor is to create a hunger for His Word and a proficiency in the declaration of the Gospel through proper communicative skills.

Our degrees will give a strong foundation from which the Gospel will be proclaimed.

All degrees of Revelation Message Bible College are of an ecclesiastical nature, and whether granted or conferred, are in the restricted area of ministry, "For the perfecting of the saints, for the work of the ministry, for the edifying of the body of Christ." (Ephesians 4:12) *and* are not designed to be used in secular academic circles.

RMBC accepts credits from all schools whereby the student can provide official transcripts and, in addition, will offer credit for service in the ministry, work related fields, church study courses, workshops, and seminars attended.

The staff of RMBC is proud of RMBC; and considers it comparable to any other Bible College – anywhere! We are also proud that you are considering becoming a student. Let us know if we can be of assistance to you in any way. Like you, we are servants.

Revelation Message Bible College

INTERNATIONAL BOARD OF ADVISORS

DR. LAWRENCE BURKES
DR. HOWARD L. CARMICLE, JR.
DR. ROGER CLARK
DR. JAN GOODMAN, SR.
DR. ERTA C. LIVINGSTON, JR.
DR. SYLVESTER MCINTOSH
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BOARD OF DIRECTORS

DR. FABIENNE M. NAOMI
DR. R. CLIFTON DRAWDY
DR. LEE BRANDT
DR. JAMES H. VICK II
DR. LEE ADAMS

Revelation Message Bible College

ADMINISTRATION

DR. FABIENNE M. NAOMI, President
Bachelor of Christian Education, Jacksonville Theological Seminary
Master of Arts in Christian Education, Jacksonville Theological Seminary
Doctor of Philosophy in Christian Psychology, Southern Bible Seminary

DR. JAMES H. VICK II, Academic Dean
Associate of Arts in Computer Science, Florida Technical College
Bachelor of Arts in Christian Education, Jacksonville Theological Seminary
Master of Arts in Christian Psychology, Southern Bible Seminary
Doctor of Theology, Southern Bible Seminary

DR. LEE BRANDT, Proctor
Bachelor of Arts in English Literature, Wofford College
Master of Theology, Evangel, College
Master of Ministry, Canon Bible College
Doctor of Theology, Jacksonville Theological Seminary
Doctor of Philosophy in Christian Counseling, Cornerstone University

DR. R. CLIFTON DRAWDY, Academic Advisor
Bachelor of Science in Psychology, Inter American University
Bachelor of Divinity, Luther Rice Seminary
Master of Arts in English, Mercer University in Atlanta
Master of Christian Education, Jacksonville Theological Seminary
Doctor of Theology, Jacksonville Theological Seminary
Doctor of Philosophy in Christian Education, Southern Bible Seminary

Academic Staff

Dr. Terry Austin, Sr.	Bachelor of Arts in Sociology, University of North Carolina Master of Theology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. M. R. Burckley-Frost *(In Memoriam)*	Bachelor of Ministries, Jacksonville Theological Seminary Master in Christian Counseling, Jacksonville Theological Seminary Master of Arts in Church Administration, Southwest Bible College and Seminary Doctor of Theology, Southwest Bible College and Seminary Doctor on Pastoral Ministries, Southwest Bible College and Seminary Doctor of Philosophy in Clinical Christian Psychology, Jacksonville Theological Seminary Doctor of Divinity, Southwest Bible College and Seminary Doctor of Christian Therapy, International College of Christian Therapy and Theology
Dr. William T. Burdette Sr. *(In Memoriam)*	Associate of Science in General Studies, Mohegan Community College Bachelor of Science in Occupational Education, Southern Illinois University Bachelor of Arts in Biblical Studies, Logos Christian College Master of Theological Studies, Logos Graduate School Master of Divinity, Logos Graduate School Doctor of Ministry, Logos Graduate School Doctor of Religious Philosophy in Christian Counseling, Logos Graduate School
Dr. Lawrence Burkes	Bachelor of Religious Arts in Biblical Studies, Jacksonville Theological Seminary Master of Religious Arts in Theology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Psychology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary Doctor of Divinity, Jacksonville Theological Seminary
Dr. Ronald L. Campbell *(In Memoriam)*	Bachelor of Physical Education, University of Cincinnati Master of Theology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Howard L. Carmicle, Jr.	Bachelor of Arts in Sociology, Campbellsville College Master of Divinity, Southern Baptist Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. David A. Carpenter	Bachelor of Psychology, Southern California College Master of Ministry in Christian Counseling, Jacksonville Theological Seminary Doctor of Christian Counseling, Jacksonville Theological Seminary
Dr. Michael Clark	Associate of Arts in Nursing, Nash Community College Bachelor of Arts in Spanish, University of North Carolina Master of Divinity, Southeastern Baptist Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary
Dr. Roger Clark	Bachelor of Arts in Business Administration, Orlando College Bachelor of Arts in Theology, Life Christian University Master of Arts in Theology, Life Christian University Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary
Dr. Jennifer Cooper	Bachelor of Christian Education, Freedom University Master of Religious Arts in Christian Education, Jacksonville Theological Seminary Doctor of Religious Philosophy in Christian Education, Jacksonville Theological Seminary

Dr. Robert E. Dean *(In Memoriam)*	Bachelor of Theology, Jacksonville Theological Seminary Master of Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. R. Clifton Drawdy	Bachelor of Science in Psychology, Inter American University Bachelor of Divinity, Luther Rice Seminary Master of Arts in English, Mercer University in Atlanta Master of Christian Education, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Education, Southern Bible Seminary
Dr. Nancy C. Drawdy	Bachelor of Christian Education, Jacksonville Theological Seminary Master of Christian Education, Jacksonville Theological Seminary Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary
Dr. Ron E. Drawdy	Bachelor of Theology, International Theological Seminary Master of Theology, International Theological Seminary Doctor of Theology, International Theological Seminary Doctor of Philosophy in Christian Education, Logos Theological Seminary
Dr. Dominic M. Esposito	Bachelor of Religious Arts in Biblical Studies, Jacksonville Theological Seminary Master of Religious Arts in Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Max O. Flynn *(In Memoriam)*	Bachelor of Divinity, Luther Rice Seminary Master of Theology, Southern Bible Institute and Seminary Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Divinity, Southern Bible Institute and Seminary
Dr. Jack Fox *(In Memoriam)*	Bachelor of Theology, Jacksonville Theological Seminary Master of Theology, Jacksonville Theological Seminary Doctor of Christian Psychology, Jacksonville Theological Seminary
Dr. Lary Goss	Bachelor of Biblical Studies, American Bible Seminary Master of Religious Arts in Biblical Studies, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Randy Hayes	Bachelor of Theology, International Bible Seminary Master of Theology, International Bible Seminary Doctor of Theology, International Bible Seminary Doctor of Christian Psychology, Jacksonville Theological Seminary
Dr. Kurt Huth *(In Memoriam)*	Bachelor of Christian Counseling, Jacksonville Theological Seminary Master of Christian Psychology, Jacksonville Theological Seminary Doctor of Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Don Jackson *(In Memoriam)*	Bachelor of Biblical Studies, International Seminary Master of Theology, International Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Shelby Jeffcoat *(In Memoriam)*	Bachelor of Christian Education, Jacksonville Theological Seminary Master of Christian Counseling, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Clinical Christian Counseling, Jacksonville Theological Seminary
Dr. Donna Johnson	Bachelor of English in Secondary Education, Morehead State University Master of Elementary Education, Morehead State University Doctor of Theology, Jacksonville Theological Seminary Doctor of Clinical Christian Counseling, Jacksonville Theological Seminary

Dr. Eileen Kelly-Cocke *(In Memoriam)*	Bachelor of Social Science and Management, Port University Master of Christian Education, Jacksonville Theological Seminary Doctor of Christian Education, Jacksonville Theological Seminary Doctor of Christian Psychology, Jacksonville Theological Seminary Doctor of Church Management, Jacksonville Theological Seminary
Dr. Sandra Kirkman	Bachelor of Religious Arts in Christian Counseling, Jacksonville Theological Seminary Master of Religious Arts in Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Tom Kitchene	Bachelor of Biblical Studies, Eastern Illinois University Master of Theology, Cleveland State University Doctor of Theology, Cornerstone University
Dr. Craig Lokken	Bachelor of Theology, Jacksonville Theological Seminary Master of Christian Education, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Beth McLemore	Associate of Religious Arts in Biblical Studies, Jacksonville Theological Seminary Bachelor of Religious Arts in Christian Education, Jacksonville Theological Seminary Master of Religious Arts in Christian Education, Jacksonville Theological Seminary Doctor of Religious Philosophy in Christian Education, Jacksonville Theological Seminary
Dr. William Mahoney	Bachelor of Science, North Carolina State University Master of Divinity, Southwest Baptist Theological Seminary Doctor of Philosophy in Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Deborah B. Minucie	Bachelor of Economics, Longwood College Master of Ministry, Jacksonville Theological Seminary Doctor of Philosophy in Ministry, Jacksonville Theological Seminary
Dr. Mary W. Murray	Bachelor of Early Childhood Education, Fayetteville State University Master of Education, National Louis University Doctor of Theology, Jacksonville Theological Seminary
Dr. Fabienne M. Naomi	Bachelor of Christian Education, Jacksonville Theological Seminary Master of Arts in Christian Education, Jacksonville Theological Seminary Doctor of Philosophy in Christian Psychology, Southern Bible Seminary
Dr. Gail Neer	Associate of Arts in Administrative Science, Dutchess Com. College Bachelor of Science in Business Administration, Bryer State University Bachelor of Religious Arts in Biblical Studies, Jacksonville Theological Seminary Master of Religious Arts in Christian Psychology, Jacksonville Theological Seminary Doctor of Religious Philosophy in Clinical Pastoral Counseling, Jacksonville Theological Seminary
Dr. C. Dean Newton *(In Memoriam)*	Bachelor of Religious Arts in Christian Education, Jacksonville Theological Seminary Master of Religious Arts in Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Larry Nylin	Bachelor of Computer Information Systems, DeVry Institute of Technology Master of Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Brenda A. Palmer	Bachelor of Education, Morgan State University Master of Education, Fitchburg State University Master of Christian Counseling, Bethany Theological Seminary Doctor of Philosophy in Clinical Christian Counseling, Jacksonville Theological Seminary

Dr. Jerry Phelps	Bachelor of Theology, Jacksonville Theological Seminary Master of Theology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Ronald K. Powell	Bachelor of Biblical Studies, Southwestern Assemblies of God University Master of Divinity, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Psychology, Jacksonville Theological Seminary
Dr. Greig Justin Rietoff	Bachelor of Theology, Regents Theological College Master of Arts in Christian Business, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Frank Rosenstern	Bachelor of Science in Food Service Management, Indiana University Bachelor of Biblical Studies, Jacksonville Theological Seminary Master of Christian Education, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
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Dr. Cynthia A. Simpson	Bachelor of Religious Arts in Biblical Studies, Jacksonville Theological Seminary Master of Religious Arts in Christian Education, Jacksonville Theological Seminary Doctor of Arts in Psychology Counseling, Rochville University Doctor of Philosophy in Divinity, Jacksonville Theological Seminary
Dr. Curtis Smith	Bachelor of Christian Counseling, Jacksonville Theological Seminary Master of Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
Dr. Candice Smithyman	Bachelor of Theology, International College of Excellence Bachelor of Business Administration, James Madison University Master of Arts in Christian Counseling, Liberty University Master of Theology, International College of Excellence Doctor of Divinity (Honorary), Truth Bible College Doctor of Ministry in Christian Counseling, Jacksonville Theological Seminary
Dr. Terry Lee Stair, Sr. *(In Memoriam)*)	Bachelor of Christian Education, Jacksonville Theological Seminary Master of Christian Psychology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary
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	Doctor of Theology, Jacksonville Theological Seminary
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Dr. James H. Vick II	Associate of Arts in Computer Science, Florida Technical College Bachelor of Arts in Christian Education, Jacksonville Theological Seminary Master of Arts in Christian Psychology, Southern Bible Seminary Doctor of Theology, Southern Bible Seminary
Dr. John R. Vick	Bachelor of Arts in Christian Education, Jacksonville Theological Seminary Master of Arts in Christian Psychology, Southern Bible Seminary Doctor of Theology, Southern Bible Seminary
Dr. Gloria Wahr	Bachelor of Arts in Elementary Education, University of Detroit Master of Arts in Christian Counseling, International Bible Seminary Doctor of Philosophy in Christian Psychology, Jacksonville Theological Seminary Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary
Dr. David E. Wright II	Bachelor of Biblical Studies, Jacksonville Theological Seminary Master of Theology, Jacksonville Theological Seminary Doctor of Christian Psychology, Jacksonville Theological Seminary

FACILITATOR INFORMATION

Revelation Message Bible College also has non-resident courses. These courses are done on audio and related textbooks and when completed are mailed to the RMBC office in Jacksonville, Florida or submitted through our online system.

One of the things RMBC is doing to help students benefit more from their learning experience is to train and place facilitators in strategic places around the country.

Facilitators will not teach courses on a higher level than they have obtained themselves. These facilitators can provide prospective students with information about RMBC.

RMBC is committed to the purpose of training believers for a lifetime of productive service to the Lord Jesus Christ. Our courses are centered on the Bible, which we believe to be the Word of the Living God. Our endeavor is to create a hunger for His Word and a proficiency in the declaration of the Gospel through proper communicative skills.

For more information, call the RMBC office and we will be happy to put you in contact with a facilitator in your area.

Facilitator names and locations can be found online at our website with additional information on how to facilitate an education program in your location.

DOCTRINAL STATEMENT

Revelation Message Bible College is Interdenominational in nature; however, we hold to the following *Articles of Faith:*

I. The Holy Scriptures:

We believe that the Holy Bible is the Word of the Living God; true, without error, immutable, steadfast, unchangeable, inspired by the Lord God Jehovah; and penned by Holy men of old as they were moved upon and directed by the Holy Spirit.

II. The Eternal Godhead:

We believe that there is but one true and Living God; maker of heaven and earth and all that is in them; the Alpha and Omega, Whoever was, and is, and shall be without end; that in the unity of the Godhead there are three Persons, equal in every divine perfection, executing distinct but harmonious offices in the great work of redemption.

The Father-whose glory is so exceeding bright that mortal men cannot look upon His face and live; but whose heart was so filled with love and pity for His lost and sin-benighted children that He freely gave His only begotten Son to redeem and reconcile them unto Himself:

The Son-Co-existent and co-eternal with the Father, Who, conceived by the Holy Spirit and born of the virgin named Mary, took upon Himself the form of man, bore our sins, carried our sorrows; and by the shedding of His precious blood upon the cross of Calvary purchased redemption for all that would believe upon Him; bursting the bonds of death and hell, rose from the grave and ascended on high leading captivity captive, that as the great Mediator betwixt God and man, He might sit at the right hand of the Father making intercession for whom He laid down His life.

The Holy Spirit-The third person of the Godhead, the Spirit of the Father shed abroad, omnipotent, omnipresent, performing an inexpressible important mission upon earth, convicting of sin, of righteousness, and judgment, drawing sinners to the Savior, rebuking, pleading, searching, comforting, guiding, quickening, teaching, glorifying, baptizing and enduing with power from on high, all who yield to His tender ministries, preparing them for the great day of the Lord's appearing.

III. The Fall of Man

We believe that man was created in the image of God, before Whom he walked in holiness and purity, but that by voluntary disobedience and transgression, he fell from the Eden of purity and innocence to the depths of sin and iniquity. We also believe that as a consequence of this, all mankind are sinners, not by coercion, but by choice, shaped in iniquity and utterly void by nature of the holiness required by the law of God. Therefore, mankind is positively inclined to evil, guilty and without excuse, justly deserving the condemnation of a just and Holy God.

IV. The Plan of Redemption

We believe that while we were yet sinners Christ died for us, the just for the unjust; freely, and by divine appointment of the Father, taking the sinner's place, bearing his sins, receiving his condemnation, dying his death, fully paying his penalty, and signing with His life's blood, the pardon of everyone who should believe upon Him; that upon simple faith and acceptance of the atonement purchased on Mount Calvary, the vilest sinner may be cleansed of his iniquities and made whiter than the driven snow.

V. Salvation Through Grace

We believe that the salvation of sinners is wholly through grace; that we have no righteousness or goodness of our own wherewith to seek divine favor, and must come, therefore, throwing ourselves upon the unfailing mercy and life of Him who bought us and washed us in His blood, pleading the merits and righteousness of Christ the Savior, standing upon His word and accepting the free gifts of His love and pardon.

VI. The Baptism of the Holy Spirit

We believe that the Baptism of the Holy Spirit is the incoming of the promised Comforter in might and glorious fullness to endue the believer with power from on high and thus enable him for purposes: to glorify and exalt the Lord Jesus; to give inspired utterance in witness of Him; to foster the spirit of prayer, holiness, sobriety; to equip the individual and the Church for practical, efficient, joyous, Spirit-filled soul –winning in the fields of life. We believe that this being the dispensation of the Holy Spirit, the believer may have every reason to expect His incoming to be after the same manner as that in which He came upon Jew and Gentile alike in Bible days, and as recorded in the Word.

VII. The Second Coming of Christ

We believe that the Second Coming of Christ is personal and imminent; that He will descend from Heaven in the clouds of glory with the voice of the Archangel and with the trump of God; and that at this hour, which no man knows beforehand, the dead in Christ shall arise; then the redeemed that are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air, and that so shall they ever be with the Lord.

VIII. Marriage

We believe the Bible teaches that marriage is ordained by God and is the union between one man and one woman.

IX. Sanctity of Life

We believe the Bible teaches that all human life is sacred and begins at conception.

GENERAL INFORMATION

ACCREDITATION

Revelation Message Bible College (RMBC) is chartered by the State of Florida (Charter # N04000000604) and registered with the Commission for Independent Education of the Florida Department of Education as a Religious Institution, and therefore is exempt from Licensure by state statute 246.085.

RMBC is a **Comprehensive Accredited Member with Honor** by The Accrediting Commission International, Inc., (ACI) ACI is the largest and fastest growing non-government accrediting association in the world. As a non-profit corporation, ACI is primarily a religious school accrediting agency.

The purpose of accreditation is to:

1. Certify that an institution has met established standards of excellence.
2. Assist prospective students in identifying reputable institutions which offers degree programs that will meet their needs and goals.
3. Allow institutions to evaluate the acceptability of transfer credits into their own curricular programs.

DISCLOSURE POLICY

Credits and degrees earned from colleges in the State of Florida which are authorized by the State Board of Independent Colleges and Universities do not qualify the holder for a state teaching certification, nor do they qualify him or her to participate in professional licensing examinations. Any person interested in obtaining a state teaching certificate or practicing a regulated profession should contact the appropriate regulatory agency in the field of his interest.

DISCLAIMER STATEMENTS

- ***Transferability of credits earned at Revelation Message Bible College and their acceptance at another institution is at the discretion of the receiving institution.***
- ***The degree programs of this Bible College are designed solely for religious vocations.***
- ***Although we do offer degrees in Christian Counseling and Divinity, RMBC is not responsible for counseling information given by our students.***

ADMISSION INFORMATION

Applicants for admission to Revelation Message Bible College (**RMBC**) are considered without regard to sex, age, color, or national origin. Each prospective student will be assessed per his or her academic background and experience.

An application must be made on the official form furnished by the admissions office. A copy is available on our website or can be requested by mail or email. We also offer the option to apply online using the online application. Once the admissions office receives an application, the appropriate fees, official transcripts of all earned credit, and documentation of all seminars, Bible study courses taken, and workshops attended, the student will be evaluated to determine his or her academic needs by the Academic Dean of **RMBC**. The Admissions Office will then notify the student by mail and/or email, regarding acceptance and credits needed for a degree.

Once applicants have received official notice that they have been accepted as students, and their evaluation is complete; they may begin ordering courses. Courses may also be taken at **RMBC**, at home, online, or at any Facilitator location. All degree programs are available online. Online programs are offered to all students, both those who are working with a Facilitator and those who are not.

Once all the requirements for an individual course have been completed, they are then to be mailed to **RMBC** or submitted through our online system. A copy of the course grade will be returned to the student by mail, email, or online system after the grade has been posted to the student's permanent records and transcript.

DISMISSAL and RE-ADMISSION POLICIES

RMBC reserves the right at any time to place on probation, suspend, or dismiss a student whose academic standing, financial obligations, progress, or conduct is not deemed as satisfactory by the administration.

If a student has been "inactive" for a period of one year or longer, he or she will no longer fall under the "grandfather" clause for degree plans. All curriculum and financial degree plans will be established as per the current guidelines for the current year; however, the application fee will be waived.

Re-admission is not to be expected after a dismissal. However, a student is free to re-apply through the office of admissions for student status at any time. His or her re-admission will be subject to the written approval of the president.

REPEATING A COURSE

Students may request and obtain permission to retake an exam if the grade was below a "C". If students receive a failing grade for the course, they must retake it to receive credit for graduation. Only the higher grade will be recorded on student's record.

POLICY ON PLAGIARISM

We believe that our students would not intentionally leave a quote or reference un-credited. However, occasionally it can occur in an essay, book report, thesis, or dissertation. It is important that each student be sure that all copied or cited works be credited and have quotation marks around them. These also should be referenced at the end of the paper. No paper should have more than 10 percent of its entirety cited or quoted. Unintentional plagiarism will result in lowering the grade of the paper by one letter grade. **Blatant plagiarism will result in the failure of the course or re-writing of the entire thesis/dissertation or dismissal.**

ALL OF THE FOLLOWING ARE CONSIDERED PLAGIARISM:

- turning in someone else's work as your own
- copying words or ideas from someone else without giving credit
- failing to put a quotation in quotation marks
- giving incorrect information about the source of a quotation
- changing words but copying the sentence structure of a source without giving credit
- copying so many words or ideas from a source that it makes up the majority of your work, whether you give credit or not

http://www.plagiarism.org/

You should NOT copy and paste any portion of your assignment.

If you do want to convey someone else's ideas, you should always cite the work.

WHEN DO I NEED TO CITE?

Whenever you borrow words or ideas, you need to acknowledge their source. The following situations almost always require citation:

- whenever you use quotes
- whenever you paraphrase
- whenever you use an idea that someone else has already expressed
- whenever you make specific reference to the work of another
- whenever someone else's work has been critical in developing your own ideas.

http://www.plagiarism.org/

GRADES, GRADE POINTS, AND GRADE POINT AVERAGE

All work is graded by letters which may be interpreted as follows, including grade points for each Credit hour.

Grade	Meaning	Grade Point	Credit Hour
A	Excellent	4	3
B	Good	3	3
C	Average	2	3
D	Poor	1	3
T	Transfer	0	3
I	Incomplete	0	0
N	Audit	0	0
WP	Withdrew Passing	0	0
WF	Withdrew Failing	0	0

Note: There is a $10.00 drop fee for each course dropped.

T - *Grade is given primarily for transfer credit through "Prior Learning Assessment and Alternative studies." It reflects hours being earned toward graduation but has no bearing on the Student's Grade Point Average (GPA).*

I- *Indicates that additional work must be done to receive a passing grade for the course or program.*

N - *This grade may be given to those who are not taking the course for credit. This grade may be changed to a standard letter grade if the appropriate additional fees are paid and all work for the course completed.*

WP- *This indicates that the student has officially withdrawn from a course and was passing at the time of withdrawal. A "WP" is not calculated as part of the student's Grade Point average (GPA).*

WF- *This indicates that the student was officially withdrawn from a course and was failing at the time of withdrawal.* ***No refund will be given for a WF.***

GRADING SCALE

A	—	90–100
B	—	80 – 89
C	—	70 – 79
D	—	60 – 69
F	—	Below 60

RMBC TRANSCRIPTS

"**Unofficia**l" transcripts will be sent to the student upon request; however, "**official**" copies may be sent to the student provided the student understands that if the envelope is opened, the transcripts will no longer be "**official**". "**Official**" transcripts will be sent to an institution at the student's request using either the written or online form. Transcripts will be provided for a fee of $5.00 each. **"Acceptance of transfer credits from this institution to other institutions is at the discretion of the receiving institution".** ***(Please note: All RMBC accounts must be paid in full before any transcript can be sent).***

GRADUATION INFORMATION

Each year around the World men and women of God come together in various locations to celebrate finishing their programs! Attendance to one of these locations is not mandatory as the Degree, Certificate or Diploma can be mailed directly to you!

Degrees are normally awarded annually during the month of May. However, they may be awarded when degree plans are completed and all financial obligations to **RMBC** are satisfied. Presentations of degrees may be made at the graduation exercises or sent directly to students through the mail when studies are completed.

RMBC ALUMNI

The Alumni helps with scholarships, especially for people incarcerated in state prisons and for students in other nations. Today the RMBC Alumni are touching people through the United States, and throughout the world with the Gospel message of Jesus Christ. If you are a graduate of RMBC, or a former student, join RMBC Alumni TODAY and be part of what God is doing through our RMBC family.

FINANCIAL

GENERAL INFORMATION

***RMBC** commits to you that we will continue to offer the highest level of academic studies in the Word of God, at the lowest cost possible. Our Standard of Excellence has been established by those who have gone before you; by those who have pressed toward the goal in studying to show themselves approved to God and are now laborers in the harvest fields for the Gospel of Jesus Christ. We at **RMBC** encourage you to press on; studying to show yourself approved to God, a workman that need not be ashamed. If you have additional questions or comments regarding financial assistance, please call today.*

RMBC provides opportunity for students to select one of four financial plans to pay for their course of studies. These payment plans were developed to meet the need of each and every student, while providing **RMBC** the necessary money to maintain our support of ministry partners both here in the USA, and also throughout the world.

We at **RMBC** ask that you pray and seek the Lord as to how He would want you to pay for your Degree Plan. As the Lord has called you to the Bible College, He will open the doors for you financially. Be faithful if God directs you to step out in faith and be a blessing to **RMBC** by accepting Plan "A".

PLAN "A" - 100% Payment of Degree Plan. Upon registration/start of courses required, Associate and Bachelor level Students will receive a $200 discount.

PLAN "B" - The balance of all costs equally disbursed over the number of courses required for the degree.

PLAN "C" - 25% with equal monthly payments for Balance: A payment equal to 25% of the total degree plan the is paid upon registration or the start of your first course, with the balance of all costs equally disbursed over the remaining number of courses required for the degree.

PLAN "D" - Personalized Payment Plan: A payment plan personalized and developed between the RMBC representative and the student.

INDIVIDUAL FEES

Evaluation / Registration Fee:	$50.00	(Non-Refundable)
Tuition Fees per Course:	$200.00	(See refund policy on following page)
Material Fees (per Course)	$35.00	
Practicum Fees	$200.00	
Dissertation/ Thesis Fees	$200.00	

GRADUATION FEES

Associate or Bachelor
$150.00 (Not attending graduation and **NOT** receiving a cap, gown, and tassel)
$200.00 (Attending graduation **OR** receiving a cap, gown, and tassel)

REFUND AND COURSE CHANGE POLICY

1. If a student withdraws from school or drops a class in writing within thirty (30) days of the date of registration for a course **RMBC** will refund all tuition charges.

2. If a student withdraws from school or drops a course between thirty-one (31) and sixty (60) days, and has a passing grade when dropped, 50% of the relevant tuition charges will be refunded.

3. No refunds on tuition are allowed on any withdrawal after sixty (60) days, or for students who are dismissed by the administration, or who withdraws with a failing grade.

4. There will be no refunds on material charges.

5. Should a student wish to change his or her field of study after receiving a letter of acceptance, he or she must submit a written request indicating the field of study desired with a fee of $10.00.

6. Any course may be substituted at the discretion of the institution.

FINANCIAL GIFTS

As an interdenominational institution, we do not enjoy a general church relationship with regards to annual funding. We must therefore rely on tuition, fees, and gifts to cover all our operating costs. The revenue generated by our low tuition does not begin to meet our needs.

We ask, please, to remember us in missions giving. Currently **RMBC** supports and provides scholarships to students in numerous third-world countries who have no means of earning an income to pay for seminary studies. **RMBC** also supports and offers scholarships to students who are incarcerated but desire to study the Word of God and are eager to share the Gospel message while incarcerated and awaiting release. By your gift today, you will assist **RMBC** in ministering to the needs of these individuals.

Pastors, an annual **RMBC** offering would be very appropriate and most appreciated. Individuals may wish to commemorate a dear loved one with a scholarship fund in the name of that particular saint. Also, it may be possible to remember **RMBC** in the last will and testament. What more exciting prospect could there be, than to know that when one is home with the Lord, his or her influence will continue as men and women prepare for ministry through his or her thoughtfulness!

Help us today with your generous financial gift. No matter how big or small your gift is, you will make a difference and reap a harvest.

DEGREES OFFERED

No degree will be issued to any student unless that student has taken a minimum of 12 Credit hours (4 courses) from Revelation Message Bible College. This does not diminish the number of required courses for each type of degree.

ASSOCIATE DEGREES

Associate of Biblical Studies	A.BS	
Associate of Ministry	A.Min.	

BACHELOR DEGREES

Bachelor of Biblical Studies	B.BS	
Bachelor of Evangelism	B.EV	
Bachelor of Ministry	B.Min.	
Bachelor of Theology	B.Th.	(Thesis Required)
Bachelor of Worship Leadership	B.WL	
Bachelor of Ministry in Christian Business	B.Min. in CB	
Bachelor of Ministry in Christian Counseling	B.Min. in CC	
Bachelor of Ministry in Christian Education	B.Min. in CE	
Bachelor of Ministry in Religious Education	B.Min. in RE	
Bachelor of Arts in Biblical Studies	BA in BS	(Thesis Required)
Bachelor of Arts in Christian Business	BA in CB	(Thesis Required)
Bachelor of Arts in Christian Counseling	BA in CC	(Thesis Required)
Bachelor of Arts in Christian Education	BA in CE	(Thesis Required)
Bachelor of Arts in Evangelism	BA in EV	(Thesis Required)
Bachelor of Arts in Ministry	BA in Min.	(Thesis Required)
Bachelor of Arts in Religious Education	BA in RE	(Thesis Required)
Bachelor of Arts in Worship Leadership	BA in WL	(Thesis Required)

DESCRIPTION OF DEGREES

Biblical Studies	is designed to give the student a strong foundation and deeper understanding of Biblical Truths
Christian Business	is designed to equip the student to not only excel in the work force but Minister the Gospel through and in the marketplace.
Christian Counseling	is designed to equip the student to minister as a Biblical Counselor. This program specifically equips students to minister counseling either to individuals or with in groups.
Christian Education	is designed to equip the student to lead, manage and teach in the classroom environment. This program is geared for those wanting to be teachers in a Christian based school program.
Evangelism	is designed to equip the student to be the voice and feet of the Gospel by going in to the all the world and proclaiming the Good News, to actively reach out to a lost and dying world.
Ministry	is designed to equip the student to minister either as a Pastor or help support the Pastoral staff within the Church. This program specifically equips students to minister to the body of Christ and deals with Church growth and development as well as community outreach.
Religious Education	is designed to equip the student to Minister to and train the next generation of believers. This program specifically teaches how to run and lead effective Children's Church programs that are so needed in this day and hour.
Theology	is designed to equip the student with an in-depth study of Biblical doctrines and is the study of Christian belief and practice, this is based upon the texts of the Old Testament and the New Testament.
Worship Leadership	is designed to equip the student to minister as an effective Praise and Worship Leader. This program focuses on the development and practice of worship and equips the student to be knowledgeable and capable of leading others into the presence of God, while honoring the position of the Pastor.

CREDIT INFORMATION

There are three ways to earn credit at RMBC:

1. Transfer Credit:

RMBC will evaluate and accept in transfer all completed courses passed at any approved institution. These courses will be evaluated and recorded on the official transcript. Only courses that can be applied to **RMBC** degree programs will be accepted as transfer credits. All transfer credits must be received by **RMBC** from the institution where the credit was earned. Transcripts must indicate "Official Transcript" and signed by the Registrar of that institution.

2. Prior Learning Credit: (Maximum credit allowed: 30 hours)

RMBC awards credits for prior learning, seminars, study course classes, and workshops attended through work or church **as long as they correspond** to the course of study the student is involved in for his or her degree. For every 12.5 hours of actual attendance at seminars, study course classes, or workshops; **RMBC** will award one credit hour. The church or facility giving the seminar, study course class, or workshop must document all CEU credit. If for some reason documentation cannot be obtained from the facility, the applicant must present a **notarized** statement indicating he or she has attended the seminar, study course class, or workshop, and indicate the dates attended and the hours involved. Prior learning credit will be given as follows: For each year of work that is related to his or her course of study, the student will be given nine (9) credit hours.

3. Course Completion:

RMBC offers in-house classes on campus and at other locations as well as provides Distant Learning and Online courses for students to take in the privacy of their own home and to operate at their own pace. Contact our office to get a schedule of classes being offered on campus.

ASSOCIATE DEGREE PROGRAM

Requires 60 Credit Hours

In order to enter into the Associate Degree program, a student must possess a high school diploma or its equivalent.

Materials for each course in this program consist of a series of audio lectures, a textbook, or a workbook. The student is required to listen to the audio lectures; or to read the textbook and then answer the questions prepared by RMBC for the audio lectures or textbook. This process may require listening to the audio lectures or reading the textbook several times. Students are then required **to prepare an outline** of the contents of **each audio lesson**, or **each chapter** in the textbook. The outline is to be a minimum of five points per chapter or audio lesson. Also, the student is required **to type a five paragraph Essay** describing three things that he or she learned from the course. In addition, the student is required **to read an ADDITIONAL book** that is related to the subject being taught and **to prepare a three (3) page book report**, of the **ADDITIONAL book**. For courses using **workbooks**, the student is required **to complete the workbook** and **to write a summary** of the theme of the book(s) of the Bible that is/are used in the workbook. All outlines, essays, and summaries are to be prepared as per the required format provided in the appendix of this catalog and must have a cover page.

For each Audio, or textbook course in the Associate Program, the course **test** will comprise **40%** of the course grade, the **outlines** will comprise **10%** of the course grade, the **essays** will comprise **20%** of the course grade, and the **book report** will comprise **30%** of the course grade. ***For Bible courses using workbooks and General Studies Courses, the test will comprise 60% of the course grade, and the essay will comprise 30% of the course grade as there is no outline or book report.***

NOTE: *A student cannot begin studies in a new course unless all requirements for the previous course have been completed and submitted.*

FIRST YEAR GENERAL STUDIES & FOUNDATIONAL REQUIREMENTS FOR ALL ASSOCIATE DEGREES

BI 113	*The Gifts & The Calling of God*	3 Hours
MN 133	*Lead Like Jesus*	3 Hours
EN 113	*English Composition I*	3 Hours
EN 123	*English Composition II*	3 Hours
EN 133	*Literature Through the Eyes of Faith*	3 Hours
HI 113	*History Through the Eyes of Faith*	3 Hours
SC 113	*Biology Through the Eyes of Faith*	3 Hours
SS 113	*Sociology Through the Eyes of Faith*	3 Hours
PY 113	*Psychology Through the Eyes of Faith*	3 Hours
MA 113	*Mathematics Through the Eyes of Faith*	3 Hours
	TOTAL	**30 hours**

SECOND YEAR REQUIREMENTS FOR ASSOCIATE OF BIBLICAL STUDIES

30 Hours of College Credit

In order to be considered as a second-year student at Revelation Message Bible College, a student must have at least thirty (30) hours of General Studies & Foundational required courses. **Courses in the same field of study may be substituted for those listed in the required General Studies & Foundational courses except for English Composition I and II. Any of the Required General Studies & Foundational courses that have not been taken must be taken in addition to the courses listed below.**

BO 213 Step by Step through the Old Testament		3 hours
BN 213 Step by Step through the New Testament		3 hours
Select Eight (8) Electives		24 hours
	TOTAL	**30 hours**

Note: ***For transfer credit, any New Testament or Old Testament books of the Bible may be substituted for the Bible books in this catalog. For Prior Learning Credit, up to thirty (30) hours of documented teaching or preaching the Bible may be substituted for the above-named Bible courses.***

SECOND YEAR REQUIREMENTS FOR ASSOCIATE OF MINISTRY

30 Hours of College Credit

In order to be considered as a second-year student at Revelation Message Bible College, a student must have at least thirty (30) hours of General Studies & Foundational required courses. **Courses in the same field of study may be substituted for those listed in the required core courses except for English Composition I and II. Any of the Required courses that have not been taken must be taken at this time.**

1. Select Two (2) Ministry Courses		6 hours
2. Select Eight (8) Electives		24 hours
	TOTAL	**30 hours**

Note: ***For transfer credit, any ministry courses may be substituted for the ministry courses in this catalog. For Prior Learning Credit, up to thirty (30) hours of Church related ministry work may be substituted for the above-named courses.***

Bachelor Degree Program

120 Credit Hours

In order to be considered as a third-year student at Revelation Message Bible College, a student must have completed sixty (60) hours of college credit or its equivalent

Materials for each course in this program are audio lectures, textbooks, or workbooks. The student is required to listen to the audio lectures, or to read the textbook and then answer the questions prepared by RMBC for the audio lectures or textbook. This process may require listening to the audio lectures or reading the textbook several times. The student is then required **to prepare an outline** from each audio lesson, or each chapter in the textbook. Also, the student is required **to type a five paragraph Essay** describing three things that he or she learned from the course. In addition, the student is required **to read an ADDITIONAL book** that is related to the subject matter being taught and **to prepare a three (3) page book report**, of the **ADDITIONAL book**. For courses using **workbooks**, the student is required **to complete the workbook** and **to write an Essay** of the theme of the book(s) of the Bible that is/are used in the workbook. All outlines, essays, and are to be prepared as per the required format provided in the appendix of this catalog.

For each course in the Bachelor's Program, the course **tests** will comprise **40%**, the **outlines** will comprise **10%**, the **essays** will comprise **20%**, and the **book report** will comprise **30%** of the course grade. ***For Bible courses using workbooks and General Studies Courses, the test will comprise 70% of the course grade, the outline with comprise of 10% and the essay will comprise 20% of the course grade as there is no book report.***

Note: *A student cannot begin studies in a new course unless all requirements for the previous course have been completed and submitted.*

Cover Pages and Page Numbering:

Each section of your written work Outline, Essay and Book Report should have a cover page as well as the number of pages in the footer.

In addition to the above-prescribed course of study, all bachelor level degrees (**except Bachelor of Ministry and Bachelor of Biblical Studies**) require a **Thesis**, in MLA form, consisting of **five** (5) outside sources. The Thesis is to have a **minimum of thirty-five** (35) and a **maximum of fifty** (50) typewritten (double-spaced) pages**. The topic for the thesis MUST be pre-approved by the Academic Dean of Revelation Message Bible College**.

THIRD YEAR REQUIREMENTS

30 Hours of College Credit

If a student does not have college credits or CEU's to transfer in, he or she must take 10 courses (30 hours) from those listed in the "Description of Courses" in this catalog. A student may choose any of the courses listed except the required courses in his or her field of study. *If the student has not taken the required General Studies & Foundational courses, he or she must take any that are missing at this time. Courses in the same field of study may be substituted for those listed as required General Studies & Foundational courses except for English Composition I and II. If a student has not used his or her thirty (30) hours of Prior Learning, he or she may do so at this time provided he or she has taken all required courses and his or her prior learning corresponds with his or her major area of study.

FOURTH YEAR REQUIREMENTS
(Year of Emphasis Study)
30 Hours of College Credit

REQUIRED COURSE OF STUDY

BACHELOR OF BIBLICAL STUDIES OR BACHELOR OF ARTS IN BIBLICAL STUDIES

1.	Choose Four (4) Bible or Biblical Studies Courses	12 hours
2.	Choose Six (6) Electives	18 hours
	TOTAL	**30 hours**

Note 1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses. General Studies & Foundational courses may be used as electives.***

Note 2: Degrees that read "Bachelor of Arts in Biblical Studies" require a thesis.

Note 3: A Bachelor's degree in Biblical Studies requires a minimum of 18 hours of Bible courses.

BACHELOR OF EVANGELISM OR BACHELOR OF ARTS IN EVANGELISM

1.	EV 303 Evangelism Practicum (45 supervised hours)	3 hours
2.	EV 323 A Concise History of Evangelism	3 hours
3.	EV 343 Prayer Evangelism	3 hours
4.	Choose Three (3) Evangelism Courses	9 hours
5.	Choose (4) Four Electives	12 hours
	TOTAL	**30 hours**

Note1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses.***

Note 2: Degrees that read "Bachelor of Arts in Evangelism" require a thesis.

Note 3: A Bachelor's degree in Evangelism requires 18 hours of Evangelism courses.

BACHELOR OF MINISTRY OR BACHELOR OF ARTS IN MINISTRY

1.	MN 4283 The First 48 Hours	3 hours
2.	MN 4343 Crisis Counseling and Pastoral Psychology	3 hours
3.	MN 4693 Lead Like Jesus	3 hours
4.	Choose Two (3) Ministry Courses	9 hours
5.	Choose Four (4) Electives	12 hours
	TOTAL	**30 hours**

Note 1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses. General Studies courses & Foundational may be used as electives. If the student has had no experience in Church work, a Ministry Practicum will be required.***

Note 2: Degrees that read "Bachelor of Arts in Ministry" require a thesis.

Note 3: A Bachelor's Degree in Ministry requires 18 hours of Ministry. Courses. An exception may be made for students who have served in the Ministry for ten years or greater.

BACHELOR OF MINISTRY IN CHRISTIAN BUSINESS OR BACHELOR OF ARTS IN CHRISTIAN BUSINESS

1.	CB 313 Doing Business by The Good Book	3 hours
2.	CB 363 Ethics in Business	3 hours
3.	CB 383 The Marketplace Christian	3 hours
4.	CB 5293 Created for Influence	3 hours
4.	Choose Two (2) Christian Business Courses	6 hours
5.	Choose (4) Four Electives	12 hours
	TOTAL	**30 hours**

Note1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses. General Studies courses may be used as electives. If the student has had no experience in church work, he or she must include a Ministry Practicum as one of the six Ministry Courses.***

Note 2: Degrees that read "Bachelor of Arts in Christian Business" require a thesis.

Note 3: A Bachelor's Degree in Christian Business requires 18 hours of Christian Business courses.

BACHELOR OF MINISTRY IN CHRISTIAN COUNSELING OR BACHELOR OF ARTS IN CHRISTIAN COUNSELING

1.	CC 413 Counseling Practicum (45 supervised counseling hours)	3 hours
2.	CC 4463 The First 48 Hours	3 hours
3.	CC 433 Ethics and Legal Issues in Christian Counseling	3 hours
4.	CC 4123 Crisis Counseling and Pastoral Psychology	3 hours
5.	Choose Two (2) additional Christian Counseling Courses	6 hours
6.	Choose Two (2) electives	12 hours
	TOTAL	**30 hours**

Note 1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses.***

Note 2: Degrees that read "Bachelor of Arts in Christian Counseling" require a thesis.

Note 3: A Bachelor's degree in Christian Counseling requires 18 hours of Christian Counseling courses.

BACHELOR OF MINISTRY OR ARTS IN CHRISTIAN EDUCATION

1.	CE 413 Teaching Practicum (45 Supervised classroom hours)	3 hours
2.	CE 433 Introducing Christian Education	3 hours
3.	CE 423 Created to Learn 2nd Edition	3 hours
4.	CE 443 Assertive Discipline	3 hours
5.	CE 453 Early Childhood Growth and Development	3 hours
6.	CE 463 Philosophy and Education 4th Edition	3 hours
7.	Choose Four (4) electives	12 hours
	TOTAL	**30 hours**

Note1: ***If the student has not taken all the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses.***

Note 2: Degrees that read "Bachelor of Arts in Christian Education" require a thesis.

Note 3: A Bachelor's degree in Christian Education requires 18 hours of Christian Education courses.

BACHELOR OF MINISTRY OR ARTS IN RELIGIOUS EDUCATION

1.	RE 413 Children's Ministry Practicum (45 Supervised hours)	3 hours
2.	RE 423 Introduction to Youth Ministry	3 hours
3.	RE 433 Children's Ministry Leadership	3 hours
4.	RE 443 Children's Ministry That Fits	3 hours
5.	Choose Two (2) Religious Education Courses	6 hours
6.	Choose Four (4) electives	12 hours
	TOTAL	**30 hours**

Note1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses.***

Note 2: Degrees that read "Bachelor of Arts in Religious Education" require a thesis.

Note 3: A Bachelor's degree in Religious Education requires 18 hours of Religious Education courses.

BACHELOR OF THEOLOGY

1.	TH 4123 Comparative Religions & Hermeneutics	3 hours
2.	TH 4213 A Survey of Bible Doctrine	3 hours
3.	TH 4233 Know What You Believe	3 hours
4.	Choose Three (3) Theology Course	9 hours
5.	Choose Four (4) Electives	12 hours
	TOTAL	**30 hours**

Note1: ***If the student has not taken all of the thirty (30) hours of General Studies & Foundational courses, he or she must take the ones missing in addition to the above required courses. General Studies courses & Foundational may be used as electives.***

Note 2: In addition to the above required courses, a thesis is required.
Note 3: A Bachelor's degree in Theology requires 18 hours of Theology.

BACHELOR OF WORSHIP LEADERSHIP

1. Choose Three (3) Courses from the Worship Leadership section under Description of Courses.

2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

Note 1: If the student has not taken *WL 413 Keys to Becoming an Effective Worship Leader, WL 423 Pure Praise, WL 483 The Second Man,* he or she must take these courses at this time. In addition, if the student has no Worship Leadership ministry experience, he or she must do *WL 403 Praise & Worship Ministry Practicum.*

Note 2: In order to receive a Master's Degree in Worship Leadership, a student must have a minimum of twenty-seven (27) hours in Worship Leadership.

Note 3: If the nomenclature of the Worship Leadership degree reads "Arts", the student must submit a thesis.

COURSE DESCRIPTIONS

All courses are three credit hours.

BIBLE DIVISION

NEW TESTAMENT

BN 213 Step by Step through the New Testament — Workbook
Work Book / Authors Thomas D. Lea & Tom Hudson
This course is a survey of the New Testament Books of the Bible looking primarily at the author, time and date of writing, reason for the writing, and how it affects Christians today.

BN 223 The Book of Matthew — Workbook
This course is a workbook that takes the student through the book of Matthew, not only looking at the content, but also helping him find God's message in the book for his own life.

BN 233 The Books of Matthew and Acts — Audio
Dr. Michael Clark and Dr. William Mahoney
This course gives an overview of the Book of Matthew, and the second part of the course details the beginning and development of the early Church.

BN 243 The Book of Mark — Workbook
This course is a workbook that takes the student through the book of Mark, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 253 A Study in Mark — Audio
Dr. Sandra Kirkman
This course is about a knowledgeable man of God dealing with the life of Christ.

BN 263 The Book of Luke — Workbook
This course is a workbook that takes the student through the book of Luke, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 273 A Study of the Gospel According to Luke – Part I — Audio
Dr. Sandra Kirkman
This is a detailed study of the first 1/3 of the Book of Luke.

BN 283 A Study of the Gospel According to Luke – Part II — Audio
Dr. Sandra Kirkman
This is a detailed study of the second 1/3 of the Book of Luke.

BN 293 A Study of the Gospel According to Luke – Part III — Audio
Dr. Sandra Kirkman
This is a detailed study of the last 1/3 of the Book of Luke.

BN 2103 The Book of John — Workbook
This course is a workbook that takes the student through the book of John, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2113 The Book of Acts Workbook
This course is a workbook that takes the student through the book of Acts, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2123 The Book of Romans Workbook
This course is a workbook that takes the student through the book of Romans, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2133 The Books of Romans and Hebrews Audio
Dr. R. Clifton Drawdy and Dr. Sandra Kirkman
This course is an in-depth study of the Book of Romans and detailing of the letter to the Hebrews.

BN 2143 The Book of First Corinthians Workbook
This course consists of a workbook that takes the student through the book of I Corinthians, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2153 The Book of Second Corinthians Workbook
This course consists of a workbook that takes the student through the book of II Corinthians, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2163 The Book of Galatians Workbook
This course consists of a workbook that takes the student through the book of Galatians, not only looking for the content, but helping him find God's message in the book for his own life.

BN 2173 A Study of Galatians Audio
Dr. R. Clifton Drawdy
This course takes an in-depth look into a key book defending the Gospel of Grace by the Apostle Paul.

BN 2183 The Book of Ephesians Workbook
This course consists of a workbook that takes the student through the book of Ephesians, not only looking for the content, but helping him find God's message in the book for his own life.

BN 2193 The Books of Ephesians and Colossians Audio
Dr. Harold Vick
This course, taught by our Founder, takes an in-depth look into two of the key books in the New Testament.

BN 2203 The Book of Philippians Workbook
This course consists of a workbook that takes the student through the book of Philippians, not only looking for the content, but helping him find God's message in the book for his own life.

BN 2213 The Books of Colossians and Philemon Workbook

This course consists of a workbook that takes the student through the books of Colossians and Philemon, not only looking for the content, but helping him find God's message in these books for his own life.

BN 2223 The Book of First Thessalonians Workbook

This course consists of a workbook that takes the student through the book of I Thessalonians, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2233 The Book of I Thessalonians Audio

Dr. Kurt Huth

This course is a study to confirm disciples in the fundamental truths, to exhort continuing in holiness, and give comfort concerning those who have died in the faith.

BN 2243 The Book of II Thessalonians Audio

Dr. Kurt Huth

This course is a study of how Paul encourage the Thessalonians in their faithfulness in the face of the persecution they were enduring and to assure them that Christ would right the wrong being done to them when he returned to judge the world

BN 2253 The Book of Second Thessalonians Workbook

This course consists of a workbook that takes the student through the book of II Thessalonians, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2263 The Book of First Timothy Workbook

This course consists of a workbook that takes the student through the book of I Timothy, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2273 The Book of Second Timothy Workbook

This course consists of a workbook that takes the student through the book of II Timothy, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2283 The Books of First & Second Timothy; and First & Second Peter Audio

Dr. Randy Hayes and Dr. Curtis Smith

This course is a study of the letters of Paul to Timothy and their application to us today, and a close look at the doctrine of the New Testament Church as recorded by Peter.

BN 2293 The Book of Titus Workbook

This course consists of a workbook that takes the student through the book of Titus, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2303 The Book of Hebrews Workbook
This course consists of a workbook that takes the student through the book of Hebrews, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2323 The Book of James Workbook
This course consists of a workbook that takes the student through the book of James, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2333 The Book of First Peter Workbook
This course consists of a workbook that takes the student through the book of I Peter, not only looking for the content, but also helping him find God's message in the book for his own life.

BN 2343 The Books of Second Peter and Jude Workbook
This course consists of a workbook that takes the student through the books of II Peter and Jude, not only looking for the content, but also helping him find God's message in these books for his own life.

BN 2353 The Books of First, Second, and Third John Workbook
This course consists of a workbook that takes the student through the books of 1st, 2nd, and 3rd John, not only looking for the content, but also helping him find God's message in these books for his own life.

BN 2363 The Book of the Revelation of John Workbook
This course is a workbook that takes the student through the book of Revelation, not only looking for the content, but also helping him find God's message in the book for his own life.

OLD TESTAMENT

BO 213 Step by Step Through the Old Testament Workbook
Work Book / Authors Thomas D. Lea & Tom Hudson

This course is a study of the Books of the Old Testament with emphasis on the writer, the time and date of the writing, the reason for the writing, and how message affected Israel and Christians today.

BO 223 The Book of Genesis Workbook

This course is a workbook that takes the student through the book of Genesis, not only looking for the content, but also helping him find God's message in the book for his own life.

BO 233 The Book of Exodus Workbook

This course is a workbook that takes the student through the book of Exodus, not only looking for the content, but also helping him find God's message in the book for his own life.

BO 273 The Book of Joshua Workbook

This course consists of a workbook that takes the student through the book of Joshua, not only looking for the content, but helping him find God's message in the book for his own life.

BO 283 The Judges of Israel Audio

Dr. Kurt Huth

*This course is an overview of Moses and Joshua before and after the occupation. Then with the leaders of Israel after the time of the elders who outlived Joshua until the time of the Monarch. Their purpose is expressed in Judges 2:16 "*Nevertheless the LORD raised up judges, which delivered them out of the hand of those that spoiled them."

BO 2103 The Books of Ruth and Esther Workbook

This course consists of a workbook that takes the student through the books of Ruth and Esther, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2113 The Books of Ruth and Esther Audio

Dr. Harold Vick

The Book of Ruth, taught, by our founder, deals with the cameo story of love, devotion, and redemption set in the black context of the days of the judges. Emphasis is given to the faithfulness of Ruth in a time of national faithlessness. The book of Esther, by our founder, is likened to Christ in that she puts herself in the place of death for her people but receives the approval of the king. This study also demonstrates how she portrays Christ's work as Advocate on our behalf.

BO 2123 The Book of 1 Samuel Workbook

This course consists of a workbook that takes the student through the book of 1 Samuel, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2143 The Books of Nehemiah I and II Audio
Dr. Kurt Huth
This course gives an in-depth study of the return of the people of Israel to their homeland to rebuild the temple.

BO 2153 The Book of Nehemiah Workbook
This course consists of a workbook that takes the student through the book of Nehemiah, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2163 The Book of Esther Workbook
This course consists of a workbook that takes the student through the book of Esther, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2173 The Book of Job Workbook
This course consists of a workbook that takes the student through the book of Job, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2183 The Book of Psalm Workbook
This course consists of a workbook that takes the student through the book of Psalm, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2193 The Book of Proverbs Workbook
This course consists of a workbook that takes the student through the book of Proverbs, not only looking for the content, but helping him find God's message in the book for his own life.

BO 2203 The Book of Ecclesiastes Workbook
This course consists of a workbook that takes the student through the book of Ecclesiastes, not only looking for the content, but helping him find God's message in these books for his own life.

BO 2213 The Book of Isaiah Workbook
This course consists of a workbook that takes the student through the book of Isaiah, not only looking for the content, but helping him find God's message in the book for his own life.

BO 2223 The Books of Jonah, Joel, & Amos Workbook
This course consists of a workbook that takes the student through the books of Jonah, Joel, and Amos, not only looking for the content, but helping him find God's message in these books for his own life.

BIBLICAL STUDIES

BS 313 The Gifts and The Calling of God Audio
Dr. Harold Vick

This is a course by our founder that deals with the various gifts that God gives to His children and explains how to find the gift that He has endowed you with.

BS 333 Jesus from the Beginning Audio
Dr. Kurt Huth
This course is a biblical study showing the reality of Jesus in the Old Testament.

BS 343 Am I Right? Audio
Dr. Kurt Huth
This course is a biblical study from the Epistles of our righteousness.

BS 353 The Covenants: Old & New Audio
Dr. Craig Lokken
This is an in-depth study of the Old Covenant God made with His chosen people, Israel, and the New Covenant He made with mankind through the death of His only begotten Son, Jesus Christ.

BS 373 What the Bible Is All About Textbook
Dr. Henrietta C. Mears / Dr. Albert Simpson, Jr.
This course is designed for the Bible student, brand new to study or seasoned. The course systematically walks through the Scriptures, giving a history of the times covered in the writings, spiritual insights, and interpretations into the text, and application for everyday living.

BS 383 The Parables of Christ Audio
Dr. John R. Vick
This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures, he spoke in many parables that were not intended to be understood by all who heard.

BS 393 Ministering Justice, Mercy and Faithfulness Audio
Dr. Kurt Huth
Using the text of Matthew 23:23 this course will show how the Lord wants us to minster these important weightier matters of the law through His grace.

BS 3113 Chosen but Free Textbook
Normal L. Geisler / Dr. Candice Smithyman
This course tackles the issue of free will versus predestination and presents a powerful but moderate view. Using Biblically sounds arguments, this course emphasizes why this debate matters so much in our lives.

MEN OF CHARACTER

The Men of Character courses highlight the lives of men in the Bible and demonstrate that we can still learn from their relationships with God and Man.

BS 4303 Daniel (Standing Firm for God) Textbook
Gene A. Getz Mears / Dr. Fabienne M. Naomi
This course digs deep into the story of Daniel, who by the age of twenty was second only

to the King over the Babylonian empire. The story of Daniel's political and spiritual odyssey in one that still applies amidst our fast-paced society.

BS 4313 Joshua (Living as a Consistent Role Model) Textbook
Gene A. Getz Mears / Dr. Fabienne M. Naomi
Joshua comes to us as a man who was a dynamic leader. He knew that God understands our weaknesses and that He promises us security and inner peace if we will only reach out and accept it. Joshua faced real flesh and blood battles, he shows how today we can put on the "Whole Armor of God" to defeat the powers of darkness just as surely in the conference room or on the factory floor.

BS 4323 Elijah (Remaining Steadfast Through Uncertainty) Textbook
Gene A. Getz Mears / Dr. James H. Vick II
Modern idols come in many forms: money, power, position, prestige. The story of Elijah in a vivid illustration that idolatry leads inevitably to divine judgment, and we as Christians must take a strong stand.

BS 4333 Paul (Living for the Call of Christ) Textbook
Gene A. Getz Mears / Dr. C. Dean Newton
This course examines the powerful life and ministry of the apostle Paul and reveals how his example illuminates our Christian walk today. From his sudden conversion to his many years of molding the early Church, the stories of Paul's tireless ministry amid relentless persecution are still as important and inspiring as they ever were.

BS 4343 David (Seeking God Faithfully) Textbook
Gene A. Getz Mears / Dr. William T. Burdette Sr.
This course examines King David. Even though he was a deeply flawed man, he became one of the greatest leaders in history. His story reminds us that we are all imperfect and subject to tragic failure, but that God can still use us when we humbly and sincerely seek forgiveness.

BS 4353 Abraham (Holding Fast to The Will of God) Textbook
Gene A. Getz Mears / Dr. Fabienne M. Naomi
God called Abraham to leave everything and everyone he knew and travel to a land he had never seen. Abraham stepped out in faith, yet he hesitated and delayed. This course shows that throughout his long life, it was only when Abraham full yielded himself to the will of God, that God could fulfill His will through Abraham.

BS 4353 Nehemiah (Becoming a Disciplined Leader) Textbook
Gene A. Getz Mears / Dr. Fabienne M. Naomi
As a personal cupbearer to the great Persian king Artaxerxes, Nehemiah lived a life of luxury. Yet, despite his pagan environment, he never forsook the Lord. He took on the seemingly impossible task of rebuilding the city of Jerusalem. This course reminds us that even in our moments of greatest pain and helplessness, we still have access to God.

BS 4363 Samuel (A Lifetime of Serving God) Textbook

Gene A. Getz Mears / Dr. Fabienne M. Naomi

In a time of great wickedness, Samuel assumed a leadership role by faithfully preaching and following the Word of God. Like in those days this course reminds us that we are to stand up and proclaim what is right even in the midst of incredible opposition.

BS 4373 The Apostles (Becoming Unified Through Diversity) Textbook

Gene A. Getz Mears / Dr. John R. Vick

They were united in a common belief in the power of Jesus but struggled with their own glaring weakness. Still, Jesus saw fit to call them His Apostles and bestow upon them the responsibility of spreading the Gospel. This course will focus on the lives of each of the Apostles and how they differed, where they stumbled and how God transformed them into might servants of the Lord.

BS 4383 Jacob (Following Without Looking Back) Textbook

Gene A. Getz Mears / Dr. Fabienne M. Naomi

Focuses on the early life of Jacob, his twin brother Esau, and their parents, Isaac and Rebekah, drawing spiritual principles and lessons for contemporary Christians from the Old Testament narrative found primarily in Genesis 25-28.

BS 4393 Joseph (Overcoming Obstacles Through Faithfulness) Textbook

Gene A. Getz Mears / Dr. John R. Vick

Old Testament account of Joseph's life (primarily from Genesis 37-40) to derive principles for contemporary Christian living, focusing on Joseph's upbringing in a dysfunctional family, the issues created by parental favoritism, his rise in Potiphar's house, his resistance to sexual temptation, and his time in prison.

BIBLICAL LANGUAGE DIVISION

BL 313 Biblical Hebrew I (A Handbook to Biblical Hebrew) Textbook
Page H. Kelley / Dr. R. Clifton Drawdy
This first of two courses in Biblical Hebrew Grammar is thorough, full of clear imaginative and ample exercises. This course will develop the student's knowledge of Biblical Hebrew and offers a progressive and inductive approach to the classical grammatical terms as they are explained with precision.

BL 323 Biblical Hebrew II (A Handbook to Biblical Hebrew) Textbook
Page H. Kelley / Dr. R. Clifton Drawdy
This second of two courses in Biblical Hebrew continues to develop the student's knowledge of basic principles of the language and offers a wide range of exercises for practice and illustration. It carries the student through to an advanced state of competence in reach both Hebrew language and poetry.

BL 333 New Testament Greek I (Essentials of New Testament Greek) Textbook
Ray Summers / Dr. Ric Veal
This first of two courses in New Testament Greek is a primer in the Greek and New Testament. It begins with the alphabet, pronunciation and accent. This course deals with Lexical Study, Grammatical Study and Practical Application of New Testament Greek.

BL 343 New Testament Greek II (Essentials of New Testament Greek) Textbook
Ray Summers / Dr. Ric Veal
This second of two courses in New Testament Greek completes the Greek alphabet while giving the student exercises to develop his or her knowledge of New Testament Greek. An adequate vocabulary and complete set of paradigms appear at the back of the textbook.

CHRISTIAN BUSINESS DIVISION

CB 313 Doing Business by The Good Book Textbook
David L. Steward / Dr. Fabienne M. Naomi
This course uses 52 lessons on success straight from the Bible and shows how you can achieve great financial success by following the Bible's timeless ethical and moral principles.

CB 323 Anointed for Business Textbook
Ed Silvoso / Dr. Fabienne M. Naomi
This course teaches the student how to use their influence in the marketplace to change the world and gives a passionate call to men and women in the workplace to rise to their God-appointed positions

CB 333 Business Through the Eyes of Faith Textbook
Chewning, Eby, & Roels/ Dr. John R. Vick
This course is an invaluable resource for Christian business students, managers, and those who wish to understand the concerns and motives of Christians in the business world. Covering issues such as employee motivation, workplace communication, leadership, the role of profit and social responsibility.

CB 343 Business for The Glory of God Textbook
Wayne Grudem/ Dr. C. Dean Newton
This course uses the Bible's teaching on the moral goodness of business and is a thoughtful guide to imitating God during interactions with customers, coworkers, employees and other businesses for God's Glory.

CB 353 God at Work (Your Christian Vocation in All of Life) Textbook
Gene Edward Vieth, Jr./ Dr. M. R. Burckley-Frost
This course will help a student understand how our Christian ethics influence our culture for Christ. It reveals the Biblical, Reformation teaching about the doctrine of vocation. This course will help the student to see the importance of what God does in and through us in our calling, careers, home, families and society. It will also help the student to discover their calling in what seems to be the ordinary areas of their lives.

CB 363 Ethics in Business (Faith at Work) Textbook
James M. Childs, Jr./ Dr. M. R. Burckley-Frost
This course will show the student how businesspeople can bring their religious convictions to bear on business life and economics without being overbearing. It will give the student a better knowledge of competition, regulation, environment, risk, truth telling, whistleblowing, leadership, discrimination, affirmative action, and conflict resolution. It will help those in business or planning on going into business to push beyond conventional morality and infuse character into corporate culture.

CB 373 Business by The Book Textbook
Larry Burkett/ Dr. M. R. Burckley-Frost
This course will give the student an understanding of how to manage a business according to the Creator of all management rules. It will help the student to understand how to trust in the Lord and His management rules and business principles that will enable them to be successful in their business life.

CB 383 The Marketplace Christian Textbook
Darren Shearer / Dr. Howard L. Carmicle, Jr.
This course will help the student discover the unique spiritual gifts God has entrusted all of us for ministry in the marketplace. The student will learn practical strategies for transforming industry for the glory of God.

CB 4103 Business as Mission Textbook
Michael R. Baer / Dr. Fabienne M. Naomi
This course confronts the myth that ministry is sacred, and business is secular. This course will give the student the tools to guide business leaders in developing the vital characteristics of kingdom business that will significantly impact the world.

CB 4113 Confronting Without Offending Textbook
Deborah Smith Pegues / Dr. Albert Simpson Jr.
This course will teach positive and practical steps to resolving conflict and give the student the tools needed to restore peace and harmony to even the most troubled relationships at home, at work and in any social setting.

CB 4123 Good to Great Textbook
Jim Collings / Dr. Albert Simpson Jr.
This course disproves most of the current management hype – from the cult of the superhuman CEO to the cult of IT to the acquisitions and merger mania. This course is designed to enable what is competent to become excellent.

CB 4133 The Empowered Manager Textbook
Peter Block / Dr. Albert Simpson Jr.
This course will show students how to beat inherent pressures that erode initiative, dull creativity, and dissuade healthy risk taking. Students will learn how to create a strong vision of the future – one that encourages the best in themselves and those around them.

CB 4143 Biblical Principles & Business Textbook
Dr. Richard C. Chewning / Dr. William T. Burdette
This course is to address basic issues at a theoretical level. This course will bring to surface essential Biblical principles that can be widely applied to all areas of business.

CB 4153 Jesus Works Here Textbook
Robert J. Tamasy / Dr. William T. Burdette
This course builds a new bridge over the gap between Sunday noon and Monday morning. This course will provide a treasury of inspirational and practical advice for apply Biblical principles to the workplace.

CB 4163 Heart & Soul of Business Textbook
Perry C. Cotham / Dr. James H. Vick II
This course encourages the student to turn to God's Word for as a source for making spiritually sound business decisions. This course will provide a comprehensive look at business ethics, drawing on moral philosophy, theology, law, history, psychology and interpersonal relations.

CB 4173 The 25 Most Common Problems in Business Textbook
Jim Zabloski / Dr. William T. Burdette
This course examines the way and methods Christ used to create the most successful organization of all time. Using practical modern illustrations and anecdotes, this course will show business leaders how to succeed in today's challenging marketplace.

CB 4193 Ten Commandments for Working in a Hostile Environment Textbook
T.D. Jakes / Dr. Fabienne M. Naomi
This course is for anyone that has ever hated the thought of getting out of bed and going to work. The principles covered in this course, if practiced will reward the student with strength, hope and courage that has made champions triumph over adversity.

CB 4203 The Missional Entrepreneur Textbook
Dr. Mark L. Russell / Dr. William T. Burdette
This course examines the way and methods of Biblical basis for business as mission, including an in-depth analysis of the Apostle Paul's work.

CB 4213 Mission Vision and Values Audio
Dr. John R. Vick
This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.

CB 4223 The 360 Degree Leader Textbook
John C. Maxwell / Dr. Albert Simpson Jr.
This course will show students how to face the challenges of leading from the middle of an organization. This course will help develop the skills needed to influence in all directions, from those you lead, to peers and even to upper management.

CB 4233 Transformation: Change the Marketplace and You Change the World Textbook
Ed Silvoso / Dr. John R. Vick
This course will show students how to use five critical paradigms for implementing change: discipling nations, reclaiming the marketplace, seeing work as worship and using the power of God to overcome evil in everyday situations and eliminating systemic poverty.

CB 4243 About My Father's Business Textbook
Regi Campbell / Dr. Fabienne M. Naomi
This course answers the questions "What happens to your faith at work?" This course will help the student see how they can impact lives for eternity in a relevant, practical, compelling and doable way in the workforce.

CB 4263 Developing the Leaders Around You Textbook
John C. Maxwell / Dr. Fabienne M. Naomi
This course helps the student understand that you cannot do it all alone. In order to be a leader, you must develop the leaders around you. This course will help you establish a team, and get your vision seen, implemented and contributed to by others.

CB 4273 God's Business Audio
Dr. John R. Vick
This course presents a practical and scriptural analysis of crucial issues, like, how do you practice Christ's values in a competitive and corporate environment, how do profits and material gain figured into God's purpose, what does God have to say about stress, and is your business God's business. This course will revolutionize the way you conduct business.

CB 4393 Created for Influence Textbook
William L. Ford III / Dr. James H. Vick II
The church today is uniquely positioned to influence the culture around her. This course calls the student from a spot on the sidelines to a position on the front lines. This course will prepare the student to be ready to join the fight and grip the heart of God in prayer.

CB 4403 Lead Like Jesus Textbook
Ken Blanchard, Phil Hodges / Dr. James H. Vick II
This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student's life.

CB 4413 Spiritual Leadership Textbook
J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.
This course will present key principles from Scripture about what makes a good leader – in ministry or any other realm.

CB 4423 The Art of Communication Audio
Dr. Dominic M. Esposito
Upon completion of this course, the student will acquire effective communication skills that include but are not limited to unique listening abilities, effective speaking techniques, and accurately profiling personalities - that when used - will positively impact lives.

CB 4433 Managing God's Money Textbook
Randy Alcorn / Dr. Greig Justin Rietoff
This course breaks down exactly what the Bible has to say about how we are to handle our money and possessions in a simple, easy-to-follow format filled with scriptural references. Managing God's Money is the perfect reference tool for any student who is interested in gaining a solid biblical understanding of money, possessions, and eternity.

CHRISTIAN COUNSELING DIVISION

CC 413 Counseling Practicum

This course requires observing, participating, and directed counseling in an approved counseling setting in the area where the student lives and will be carried out under the supervision of an approved supervising counselor. Forty-five (45) supervised counseling hours are required.

CC 423 Equipping Saints to Counsel Audio

Dr. M.R. Burckley-Frost

This course is designed to provide Christian counselors with biblical knowledge of the techniques and methods of Jesus when counseling.

CC 433 Ethics and Legal Issues in Christian Counseling Audio

Dr. M.R. Burckley-Frost

This course provides the student with guidelines regarding proper ethics and legal requirements concerning counseling and gives them information as to how to avoid legal problems.

CC 443 Spirit Controlled Temperament Textbook

Tim LaHaye / Dr. M. R. Burckley-Frost

This course offers students an understanding into the different patterns of temperament and gives them the key to allowing the Holy Spirit to control their temperaments, ultimately producing and/or improving communication, which in turn eases tensions and dissolves unnecessary guilt. It will show students how to help others to improve relationships.

CC 463 Repressed Memories Textbook

Renee Fredrickson, Ph.D. / Dr. Lillie R. Swindle

This course will give the student a supportive and encouraging resource to help abuse victims recover memories and begin the healing process.

CC 4123 Crisis Counseling and Pastoral Psychology Audio

Dr. Harold Vick

This course, by our founder, deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as; hospital visitation, proper behavior during counseling, and much more.

CC 4133 Competent to Counsel Textbook

Jay E. Adams / Dr. M.R. Burckley-Frost

This course introduces students to Nouthetic counseling and helps them develop biblical counseling skills that have been used in pastor's studies, and in counseling centers throughout the country and around the world.

CC 4143 Christ Centered Therapy Textbook
Anderson/Zuehlke / Dr. M.R. Burckley-Frost
This course will show students how to integrate Christ-centered counseling with the requirements of managed care and professional psychology at the start of the 21st century. It will help students understand the different issues involved in integrating theology and psychology and will help students to be able to turn theory into practical application.

CC 4153 Your God Given Dreams Audio
Dr. M.R. Burckley-Frost
This course is based on the life of Joseph. It shows how we can hold on to the dreams and visions God has given us even in the worst circumstances of our lives.

CC 4163 Making Life Healing Changes Audio
Dr. M.R. Burckley-Frost
This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.

CC 4173 12 Steps to Life Recovery Audio
Dr. M.R. Burckley-Frost
This course will teach one how to take the 12 biblical steps to reach that place of wholeness God wants for His people, so we may enjoy the abundant life Christ came to give us.

CC 4183 The Christian Family Textbook
Larry Christenson / Dr. M.R. Burckley-Frost
This course introduces the student to God's order for the family and demonstrates how a family can practice the presence of Jesus and be a witness for Him.

CC 4193 God's Truth versus The Lies We Believe Audio
Dr. M.R. Burckley-Frost
Every day we are confronted by the lies of our culture. We have even believed some religious lies that stem from tradition. This course helps us analyze these lies and replace them with truth. "And you shall know the truth and the truth shall make you free." (John 8:32)

CC 4203 Living Supernaturally Natural Audio
Dr. M.R. Burckley-Frost
This course will teach us about our origins and how we can live above this world by applying the truth God has for us. This course helps us to understand that although we now live in this world, we are supernatural beings and teaches us how to live as such.

CC 4213 Psychology, Theology, & Spirituality in Christian Counseling Textbook
Mark R. McMinn / Dr. M.R. Burckley-Frost
This course attempts to bring together for the Christian counselor the three different avenues of psychology, theology, and spirituality. It looks at inter-disciplinary integration involving the practical implications of responsible psychology, Christian theology, and spiritual growth.

CC 4223 Modern Psychotherapies 2nd Edition Textbook
Stanton L. Jones & Richard E. Butman / Dr. M.R. Burckley-Frost
This course includes a careful analysis and penetrating critiques of modern psychotherapies. It gives understanding to each therapy and provides helpful guidance for the evaluation of psychotherapies in general.

CC 4233 Basic Biblical Counseling Audio
Dr. M.R. Burckley-Frost
This course offers the basic skills for biblical counseling. It will help the student to restore trouble people to a place of productive, creative living as well as help those who have been called to a pastorate to counsel more effectively.

CC 4243 Crisis and Trauma Counseling Textbook
Dr. H. Norman Wright / Dr. M.R. Burckley-Frost
This course will prepare the student to provide hope and help when tragedy strikes in people's lives. It covers everything from post-traumatic stress disorder to counseling children and teens in crisis.

CC 4253 Counseling Survivors of Traumatic Events Textbook
Weaver/Flannelly / Preston/Dr. M.R. Burckley-Frost
This course will help the counseling student to recognize the symptoms displayed by those who have experienced different types of traumas in their lives. It will further instruct them in the most effective methods of counseling to be used for the particular trauma experienced.

CC 4263 Champions; A Study of Brokenness Audio
Dr. Frank Rosenstern
The Bible is filled with champions for God. We need champions today, and the way champions are developed is by one submitting himself wholly to God's will.

CC 4273 Confrontation Counseling and Confronting In A Healthy Way Audio
Dr. Kurt Huth and Dr. M.R. Burckley-Frost
This course deals with the proper attitude and tactfulness in confronting people concerning their problems.

CC 4293 Christian Living in The Home Textbook
Jay E. Adams / Dr. R. Clifton Drawdy
Christians will find this course full of practical, biblical advice on Christ-centered family living, communicating with family members, family guidance and discipline, living with an unbelieving spouse, and many other areas. Counselors will value this course for its insight, clarity, and faithfulness to God's Word.

CC 4303 Counseling Families Across the Stages of Life Textbook
Weaver/Revilla/Loeing / Dr. M.R. Burckley-Frost
This course gives a description of therapeutic methods and the faith community's resources, which can provide relief and healing for twenty common issues experienced by families. These include pre-marital counseling, dual earner families, blended families, troubled teens and more.

CC 4313 The Career Counselor Textbook
Leslie and Lee Parrott / Dr. M.R. Burckley-Frost
This course will prepare students to better guide those who are seeking jobs or changing jobs, and those struggling with tough career decisions.

CC 4323 Human Development and Faith 2nd Edition Textbook
Felicity B. Kelcore / Dr. M.R. Burckley-Frost
This course brings together the best available understanding of human development from a multidisciplinary perspective. It is uniquely inclusive of the moral and faith dimensions of the life cycle and examines the interplay of mind, body, family, community, and soul at every stage of development.

CC 4333 Blame It on the Brain Textbook
Edward T. Welch / Dr. M.R. Burckley-Frost
This course offers the student biblical and scientific information on alcoholism, homosexuality, Alzheimer's disease and dementia, ADD, psychiatric problems, and brain dysfunction. Dr. Welch looks at these things through the lens of Scripture, separating and distinguishing what is actually a brain problem and what is a sin problem.

CC 4343 The Biblical Basis of Christian Counseling Textbook
Gary R. Collins, Ph.D. / Dr. M.R. Burckley-Frost
This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.

CC 4363 The Renewed Mind Audio
Dr. Kurt Huth
God has made us feeling human beings, and He expects us to control our emotions, not to allow our emotions to control us. This course will help one to understand emotions, what they are, their origin, and how one needs to use them for spiritual growth.

CC 4373 Introduction to Psychology I and II Audio
Dr. Ronald K. Powell
Introduction to Psychology covers the full range of important topics—from early childhood development to motivation and emotion to attribution theory, from the superego to the brain chemical called endorphin, and from classical conditioning to cognitive restructuring.

CC 4383 Living Above the Fray Audio
Dr. Kurt Huth
Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.

CC 4393 A Practical Handbook for Ministry Textbook
Wayne E. Oates / Dr. M.R. Burckley-Frost
This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.

CC 4403 Marriage Foundations Audio
Dr. John R. Vick
This course offers understanding and competency in counseling with couples that are at various stages of their relationship, from pre-marriage counseling to the loss of a spouse. This course will assist the student in educating couples on how to sidestep possible relationship-ending mistakes.

CC 4423 Mission Vision and Values Audio
Dr. John R. Vick
This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.

CC 4433 Counseling Survivors of Sexual Abuse Textbook
Dr. Diane Langberg / Dr. Albert Simpson, Jr.
This course helps the student understand the nature of human suffering, the power of God to redeem and the grace of God to use us in the healing process. This course will equip you to help survivors feel safe, face the truth, reclaim their bodies and recreate their lives.

CC 4443 The Twelve Steps for Christians Textbook
RPI Publishing Inc. / Dr. James H. Vick II
This course is a powerful resource for merging the practical wisdom of the Twelve Steps with the Spiritual truths of the Bible. This course will help the student use the combination of recovery and spirituality to transform broken lives, heal damaged emotions and mend shattered relationships.

CC 4453 Crisis Counseling (A Guide for Pastors and Professionals) Textbook
Scott Floyd / Dr. Yolanda Simmons
This course is designed to help those in ministry understand the nature of crisis events, how individuals are impacted and how to provide effective aid during and following times of crisis.

CC 4463 The First 48 Hours (Spiritual Caregivers as First Responders) Textbook
Jennifer S. Cisney / Dr. Fabienne M. Naomi
This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.

CC 4473 Prayers That Heal the Heart (Updated & Revised) Textbook
Mark Virkler / Dr. John R. Vick
This course deals with counseling through prayer. This course will teach the student how to offer a guide not only for others but themselves in healing one issue at a time. This course uses seven specific prayers that have been developed through an experienced counseling ministry of prayer.

CC 4483 Ministry, Healing & Evangelism in Small Groups Audio
Dr. John R. Vick
This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.

CC 4493 Sin & Grace in Christian Counseling Textbook
Mark R. McMinn / Dr. M. R. Burckley-Frost
This course will teach students that in Christian Counseling we must consider both human sin and God's Grace. This course will help students prepare to effectively serve in future counseling situations.

CC 4503 Healing Well and Living Free from an Abusive Relationship Textbook
Dr. Ramona Probasco / Dr. Howard L. Carmicle, Jr.
Abuse breaks the spirit and leaves wreckage in its path. This course takes an eye-opening look at abuse, its impact, and how to grow from victim to survivor, and survivor to overcomer.

CC 4513 Making Magnificent Marriages Textbook
Dr. Jared Pingleton / Dr. David A. Carpenter
This course provides the student with a Biblically sound and highly practical resource that will help to transform marriages.

CC 4523 Sacred Marriage Textbook
Gary Thomas / Dr. Howard L. Carmicle, Jr
What if God's primary intent for your marriage isn't to make you happy . . . but holy? What if your relationship isn't as much about you and your spouse as it is about you and God? This course invites you to see how God can use marriage as a discipline and a motivation to love God more and reflect more of the character of his Son.

POST TRAUMATIC STRESS DISORDER DIVISION

CC 4503 Conquering Post Traumatic Stress Disorder Textbook
Victoria Beckner & John B. Aeden / Dr. M.R. Burckley-Frost
This course will help the student better understand PTSD, in order to help those affected with its symptoms move beyond the trauma and regain control of their lives. The information in this course will especially assist those working with veterans of war.

CC 4513 Stress After War Textbook
Julia M. Whealin, Lorie T. DeCarvalho & Edward M. Vega / Dr. M.R. Burckley-Frost
This course will give the student a number of coping skills for returning war veterans to use. These skills will help the veteran to better deal with the symptoms of PTSD and make the transition into civilian life smoother.

CC 4523 The Post-Traumatic Stress Disorder Sourcebook Textbook
Glenn R. Schiraldi / Dr. M.R. Burckley-Frost
This course contains a wealth of information for trauma recovery and will help provide the future counselor with effective tools of help and healing for trauma victims.
Please Note: This course contains some techniques that do not line up with Christian views that Jacksonville Theological Seminary holds to. However, due to the good content in dealing with PTSD, we pray you will allow the Spirit to give you wisdom to retain that which is good and valuable and look past that which is not.

CHRISTIAN EDUCATION DIVISION

CE 413 Teaching Practicum

This course requires observation, participation, and directed teaching in an approved school setting in the area where the student lives and will be carried out under the supervision of an approved supervising teacher by RMBC administration. Forty-five supervised classroom hours are required.

CE 423 Created to Learn 2nd Edition Textbook

William R. Yount / Dr. R. Clifton Drawdy

This course will instruct Christian educators how to organize and tailor classroom instruction to fit the learning styles of students. In a real sense, this course takes the theories of teaching and learning and brings them to life inside the classroom.

CE 433 Introducing Christian Education (Foundations for the 21st. Century) Textbook

Michael J. Anthony / Dr. David A. Carpenter

This course shows successful Christian Education Ministry in built on strong foundations. This course provides an outstanding guide to the integrations of Biblical studies and Theology with a variety of social sciences.

CE 453 Early Childhood Growth and Development Textbook

Dr. Charles Schaefer & Theresa Foy DiGeronimo / Dr. R. Clifton Drawdy

This course is divided into four stages of child development—birth to 18 months, 18 months to 36 months, 36 months to age 6, and 6 to 10 years and covers all five areas of psychological health—emotional, cognitive, friendship/relationships, personal growth, and morality.

CE 463 Philosophy and Education 4th Edition Textbook

George R. Knight / Dr. R. Clifton Drawdy

This course will address Christian educators and help them clearly understand their basic beliefs and how those beliefs can and must affect their educational planning and practice. Christian educators will be aided in their task by the study of the ideas of historical and contemporary educational philosophers and theorist, but beyond this help develop a positive educational philosophy built upon a distinctly Christian worldview.

CE 473 Recovering the Lost Tools of Learning Textbook

Douglas Wilson / Dr. Nancy C. Drawdy

Often educational reforms create new problems that must be solved down the road. This course presents alternatives that have proved workable in experience.

CE 483 Teaching Reading Audio

Dr. Nancy C. Drawdy

This is a study of the dynamics of the reading process and major issues in reading instruction for elementary classrooms.

CE 493 Teaching and Learning in the Elementary School Audio
Dr. R. Clifton Drawdy
This is an examination of past and current approaches, methods, and techniques for teaching and learning in the elementary school.

CE 4103 Teaching and Learning Theory and Phonics Audio
Dr. Craig Lokken and Dr. Donna Johnson
This is a course of the practices of teaching and learning in Christian education, and a detailed teaching of basic phonetic sounds and reading skills for the young beginning reader.

CE 4113 Foundations of Christian Education Textbook
Berkhof/Vantil / Dr. R. Clifton Drawdy
This course reminds teachers anew of the rationale for Christian education. It recalls the prophetic voices of two educators who were especially qualified to clarity the foundational issues in Christian schooling.

CE 4123 An Overview of Christian School Curriculum Audio
Dr. Jennifer Cooper
This course looks at various types of curriculums available for Christian schools, comparing the curriculums available to each other.

CE 4143 The Seven Laws of Teaching Textbook
John Gregory / Dr. R. Clifton Drawdy
Educational fads come and go, but the basic principles of classroom communication are timeless. This course covers seven factors that you can apply to any instructional situation. Explore how an understanding of the lesson; language; teacher and the teaching process; learner and the learning process; and review and application of material can improve your effectiveness as an educator.

CE 4153 Assertive Discipline 4th. Edition Textbook
Lee and Marlene Canter / Dr. R. Clifton Drawdy
The purpose of this course is to inspire and encourage teachers to reflect on their own teaching situations and adapt strategies according to their own teaching style and philosophy.

CE 4163 The Craft of Christian Teaching Textbook
Israel Galindo / Dr. R. Clifton Drawdy
Guidelines, suggestions, and proven techniques are discussed in this essential course for Christian teachers.

CE 4183 Contemporary Approaches to Christian Education Textbook
Seymour/Miller / Dr. R. Clifton Drawdy
This course seeks to clarify the agenda, resources, and hopes for Christian education in the twenty-first century.

CE 4203 Curriculum (Principles and Foundations) Audio
Dr. R. Clifton Drawdy
This course gives information concerning curriculum and its development to be used in Christian education.

CE 4223 Managing the Classroom Audio
Dr. R. Clifton Drawdy
This is a study of the interaction process and patterns of communication in the classroom designed to increase student and teacher effectiveness as an influence on the learning process. Attention is given to both preventive and remedial techniques for handling discipline problems in the classroom.

CE 4233 Mission Vision and Values Audio
Dr. John R. Vick
This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.

CHURCH HISTORY DIVISION

CH 313 History of Christianity (Beginnings to 1500) Textbook
Kenneth Latourette / Dr. M.R. Burckley-Frost
This course gives an implicit declaration of independence from European-bound historical perspectives. It accentuates Christianity rather than Church.

CH 323 The Story of Christianity (Reformation to the Present) Textbook
Justo Gonzalez / Dr. John R. Vick
This course succeeds in bringing together the essential findings of recent research in a fresh way. This is a rich course for the seminary student.

CH 333 Church History in Plain Language Textbook
Bruce Shelley / Dr. M.R. Burckley-Frost
This course treats history as the story of people—their motivations, the issues they grapple with, the decisions they make, and the results is that history reads like a story, almost as dramatic and moving as a novel. This course has been painstaking researched and carefully crafted for historical accuracy.

CH 343 History: AD 1 – AD 100 Audio
Dr. Kurt Huth
This course is an in-depth study of Biblical History during the Apostolic Era.

CH 353 Jesus and History Textbook
Steven Waterhouse / Dr. William Burdette Sr.
This course looks at the question found in Mark 8:29 "Who do you say that I am?" This course examines the historical background of the Four Gospels.

DIVINITY DIVISION

DV 443 Pastoral Care in Hospitals Textbook
Neville A. Kirkwood / Dr. M. R. Burckley-Frost
This course will help the student prepare to minister comfort and concern at the bedside of the sick or dying. It offers a practical guide, based on the many years of experience of the author of the textbook as a hospital chaplain. This course also offers a variety of exercises and a section of prayers for specific circumstances that make it a must-have resource for all who will work with the sick and dying.

DV 4183 Chaplains to the Imprisoned Textbook
Dr. Richard Denis Shaw / Dr. M. R. Burckley-Frost
This course gives a candid and accurate assessment. It offers an historical perspective as well as addresses the issues of the present moment. It is a forthright response to complex issues and is highly recommended for all correctional workers from administrative personnel to line staff.
Note: In this textbook, the author uses quotes from inmates which contains profanity. While the school staff does not agree with the use of this language, the author is allowing the chaplain student to glimpse the reality of working and ministering to individuals that are in a dark and sometimes painful place in their lives.

DV 4193 The Principles of Prison Ministry Textbook
Dr. Tommy Seay, Jr. / Dr. Lawrence Burkes
Many churches have sent teams of ministers into prisons, and nearly two-thirds of them have returned to their churches defeated. The Principles of Prison Ministry serves as a manual for such teams, giving volunteer chaplains a far better view of what prison ministry is all about. This course will help navigate you through some of the trouble areas in this difficult world of prisons.

DV 4203 Prison Ministry: Understanding Prison Culture Inside and Out Textbook
Lennie Spitale. / Dr. Terry Lee Stair, Sr.
For most Christians, prison culture is like visiting a foreign land, and the thought of ministering in prison to those incarcerated is an intimidating prospect. This book will empower any pastor, educator, or lay leader in doing effective prison ministry by providing a thorough "inside-out" view of prison life.

DV 4213 Effective Jail & Prison Ministry for the 21st Century Textbook
Dr. W. Thomas Beckner and Jeff Park / Dr. Terry Lee Stair, Sr.
The book points out the "greater need" beyond Bible studies and worship is for "discipleship through strategies such as mentoring, recovery support groups, life skill training, aftercare and community reintegration, family reconciliation and restoration."

DV4273 The Repeat Offender Audio
Dr. Jan D. Goodman
This course deals with the psychology of the individual who is trapped in the cycle of repeating crimes and therefore, finding themselves in and out of the prison system.

DV4303 Pastoral Care Emergencies Textbook
David K. Switzer / Dr. Cynthia A. Simpson
This course is designed to provide insight of the attitude and act of care giving covering hospital calls, the dying and bereaved, suicide, divorce, domestic violence, psychiatric disorders and more. Information provided is highly practical, yet sensitive to theological issues.

DV4313 The Practice of Pastoral Care Textbook
Carrie Doehring / Dr. Cynthia A. Simpson
The course gives a tri-visual approach to pastoral care. It demonstrates how the care giver's life experience affects the method or type of care given to the care seeker. It also gives instructions in the skill of listening and relationship development.

DV4323 Recalling Our Own Stories Textbook
Edward P. Wimberly / Dr. Cynthia A. Simpson
This course is designed to instruct ministers on the importance of self-care and how cultural and familial myths shape our religious vocation as care givers.

DV 4353 The First 48 Hours (Spiritual Caregivers as First Responders) Textbook
Jennifer S. Cisney / Dr. Fabienne M. Naomi
This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.

DV 4363 Professional Spiritual & Pastoral Care Textbook
Rabbi Stephen B. Roberts / Dr. Albert Simpson, Jr.
This course is essential for students that will work or spend time in acute care hospitals, behavioral health facilities, rehabilitation centers. This course uses the classic foundations of Pastoral care with the latest approaches to Spiritual care.

DV 4373 Disaster Spiritual Care Textbook
Rabbi Stephen B. Roberts / Dr. Yolanda Simmons
This course will explore how spiritual care changes following a disaster and including a comprehensive explanation of a disaster's lifecycle. This course is essential for counseling not only victims of disaster but also the clergy and caregivers that are called to service in the wake of crisis.

DV 4393 The Basics of Hospice Chaplain Ministry Textbook
John M. Casto / Dr. Howard L. Carmicle, Jr.
This course offers the tools you need as you contemplate pursuing hospice chaplaincy. Discover what hospice chaplaincy is, how to be certified, the ins and outs of the ministry, and the day-to-day realities of the hospice chaplain.

EVANGELISM DIVISION

EV 303 Evangelism Practicum

This course requires observing, participating, and being directed in personal evangelism in an approved ministry setting in the area where the student lives and carried out under the supervision of an approved pastor. Forty-five (45) clock hours of supervised evangelism work is required.

EV 313 Evangelism Handbook Textbook

Alvin Reid / Dr. John R. Vick

In Matthew 5, Jesus calls us to share with other His story of sacrifice and grace so that all glory shines on the one true God. This course is a thorough guide to the daily ministry of sharing Christ.

EV 323 Evangelism A Concise History Textbook

John Mark Terry / Dr. John R. Vick

This course deals with the fascinating account of the human means God used to communicate the Good News, from generation to generation and gives the student a clear understanding of The Gospel timeline and history.

EV 333 Spirit Led Evangelism Textbook

Chè Ahn / Dr. Albert Simpson, Jr.

This course offers proven means of presenting the Good News of Jesus Christ. This course helps the student catch the fire of God's love and then give it away.

EV 343 Prayer Evangelism Textbook

Ed Silvoso / Dr. Albert Simpson, Jr.

This course challenges the student to change their mind-sets, so they can change a city. This course offers conceptual breakthroughs and profound spiritual insights to changing a city's spiritual climate.

EV 353 A Practical Guide to Evangelism – Supernaturally Textbook

Chris Overstreet / Dr. Albert Simpson, Jr.

This course is designed to ignite the fire of God's love to touch a hurting and dying world. This course will create a sense of urgency showing that God's heart is for the lost.

EV 363 Conversational Evangelism Textbook

Norman Geisler / Dr. John R. Vick

This course helps a student discover how God can use your everyday encounters for life-changing purposes when you switch from trying to witness effectively to effectively being a witness through communication and compassion.

EV 373 How to Give Away Your Faith Textbook

Paul E. Little / Dr. John R. Vick

This course equips the student to be an effective evangelist through natural and practical methods that help overcome the fear of sharing your faith.

EV 383 Evangelism Is… Textbook
Dave Earley & David Wheeler / Dr. John R. Vick
This course serves the purpose to remind us of the joy of sharing our faith and how natural evangelism should be in the life of the believer.

EV 3103 The Great Commission Audio
Dr. John R. Vick
This course offers an uncompromising biblical plan for evangelism that is soundly and unashamedly based on God's eternal Word. This course has the potential to "stir up the gift" in every Christian who reads it.

EV 3113 The Art of Personal Evangelism Textbook
Will McRaney Jr. / Dr. James H. Vick II
This course shows that personal evangelism is the foundation for all Church growth. This course will help the student learn to communicate their faith in a way that is engaging, personal and relevant to the listening culture today.

EV 3123 Just Walk Across the Room Textbook
Bill Hybels / Dr. R. Clifton Drawdy
This course shows the student that astounding things happen when you follow the model set by Jesus. Emphasizing the leading of the Holy Spirit, the course teaches how to step out of your circle of comfort and into encounters with people who need Christ.

EV 3133 The School of Biblical Evangelism Textbook
Kirk Cameron & Ray Comfort /Dr. John R. Vick
This course equips the student with 101 lessons of who to share your faith simply, effectively and biblically. This is a comprehensive study that will help the student discover the God-given evangelistic tools that enable one to confidently talk about the Savior.

EV 3143 Mission Vision and Values Audio
Dr. John R. Vick
This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.

EV 3153 Ministry, Healing & Evangelism in Small Groups Audio
Dr. John R. Vick
This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.

GENERAL STUDIES & FOUNDATIONAL DIVISION

MINISTRY

MN 113 The Gifts and The Calling of God — Audio
Dr. Harold Vick
This course, by our founder, deals with the various gifts that God has given to His children and explains to them how they can find the gift that He has endowed them with.

MN 133 Lead Like Jesus — Textbook
Ken Blanchard, Phil Hodges / Dr. James H. Vick II
This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student's life.

ENGLISH

EN 113 English Composition I (The Only Grammar Book You'll Ever Need) — Textbook
Susan Thurman & Larry Shea / Dr. R. Clifton Drawdy
This course gives practical applications of grammar rules and usage and is an ideal resource for every student who wants to produce writing that is clear, concise and grammatically excellent.

EN 123 English Composition II: The Mechanics of Writing — Textbook
Dona J. Young/Dr. R. Clifton Drawdy
This course is the essential writing text to prepare high-intermediate and advanced college or college-bound English language learners for academic success.

EN 133 Literature — Textbook
(Literature Through the Eyes of Faith)
Gallagher & Lundin/Dr. Dr. Clifton Drawdy
This course examines literature as a vehicle for God's will, demonstrating how the reading and writing of literary works can provide vital ways for us to act as responsible agents in God's world. ***Please Note: This course contains a word that is offensive in nature and Revelation Message Bible College does not agree with its usage; however, it is used in a quote from Mark Twain and is used to teach the lesson that we should not be prejudice in our relationships with others.***

HISTORY

HI 113 History Textbook
(History Through the Eyes of Faith)
Ronald A. Wells/Dr. R. Clifton Drawdy
This course integrates Christian faith with a historical view of Western civilization by clearly outlining the cultures of the ancient Greeks and Hebrews, the Middle Ages, the Renaissance, and the modern world.

MATHEMATICS

MA 113 Mathematics Textbook
(Mathematics Through the Eyes of Faith)
Russell Howell, James Bradley/Clifton Drawdy
This course is deeply insightful and penetrating exploration of secular scholarship and spiritual pedagogy demonstrates how the discipline of mathematics penetrates the very core issues of human existence and illustrates how math contributes to the construction of a consistent Christian worldview.

PSYCHOLOGY

PY 113 Psychology Textbook
(Psychology Through the Eyes of Faith)
David G. Myers & Malcolm A. Jeeves/Dr. R. Clifton Drawdy
This course goes to the heart of the dialogue between Christianity and psychology. This course will demonstrate that the study of psychology can be a vehicle of revelation that contributes to the construction of a consistent Christian worldview.

SCIENCE

SC 113 Biology Textbook
(Biology Through the Eyes of Faith)
Richard T. Wright/Dr. James H. Vick II
This comprehensive course addresses the needs of the Christian student of biology to align science and faith. It demonstrates that the study of biology penetrates to the core of human existence and has much to contribute to the construction of a consistent Christian Worldview.

SOCIAL SCIENCE

SS 113 Sociology Textbook
(Sociology Through the Eyes of Faith)
David Fraser & Tony Campolo/Dr. James H. Vick, II
This course is designed to help students and teachers understand how sociology has evolved and how Christian sociologists can make sense of the interchange between their faith and sociology.

MINISTRY DIVISION

MN 413 Ministry Practicum

This course requires observing, participating, and directed working in an approved church setting in the area where the student lives and carried out under the supervision of an approved pastor. Forty-five (45) hours of supervised ministry work is required.

MN 433 Local Church Order Audio

Dr. Kurt Huth

This is a study of the responsibilities of the members of a church staff and their relationship with lay leaders. The concepts of development of team ministries, mutual understanding, staff counseling, group leadership, and the role of the individual in the group is discussed.

MN 443 The Anointed Leader Audio

Dr. Patrick J.O. Sturgill, Sr.

This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.

MN 453 Developing Your Style/Leadership Audio

Dr. Tom Kitchene

This course encourages leaders to develop their own style of leadership, and not to try to copy the style of any great leader.

MN 463 Church Growth and Development I Audio

Dr. Don Jackson

This course introduces the procedures for developing church growth.

MN 473 Church Growth and Development II Audio

Dr. Don Jackson

This is the second course in a series of four courses that deals with procedures for developing church growth.

MN 483 Church Growth and Development III Audio

Dr. Don Jackson

This course is a continuation in the study of successful procedures used to develop church growth and development.

MN 493 Church Growth and Development IV Audio

Dr. Don Jackson

This is the final course in the series of four that deals with procedures that will develop church growth.

MN 4103 A Practical Handbook for Ministry Textbook

Thomas W. Chapman / Dr. M. R. Burckley-Frost

This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.

MN 4113 The Christian Pastor Textbook
Wayne E. Oates / Dr. M. R. Burckley-Frost
This course provides students with information needed to function at maximum effectiveness as a pastor. It presents a comprehensive knowledge of the scope of the pastor's work.

MN 4123 Christian Education in the Church (Christian Education Handbook) Textbook
Bruce Powers / Dr. M. R. Burckley-Frost
This course provides students with a full range of information on critical issues in Christian education and gives a practical guide for day-to-day administration of church education programs.

MN 4133 Ministry of Divine Healing Audio
Dr. Robert E. Dean
At Calvary 2000 years ago, Jesus provided a price for mankind to be healed from every sickness upon the earth. This course is designed to reveal that awesome provision and to equip the student with knowledge of how to walk in that provision. It will build the student's faith both to receive and to minister the healing power of God!

MN 4143 Church Administration Textbook
Charles A. Tidwell / Dr. M. R. Burckley-Frost
This course gives students practical advice on issues including leadership and ministry skills, basic management and organization, office administration skills, assessing and improving one's own administrative skills, producing church publications, recruiting and training volunteers, planning and budgeting, and employment relationships.

MN 4153 Staff Your Church for Growth Textbook
Gary L. McIntosh / Dr. M. R. Burckley-Frost
The information in this course will give pastors and future pastors the advice needed to guide them in selecting staff members who can help their church grow. It features models for team ministry, keys to productive team ministry, guidance for determining when to add staff members, techniques for effective interviews, and steps to managing staff conflict.

MN 4163 Business Management in the Local Church Textbook
David R. Pollock / Dr. M. R. Burckley-Frost
In this course students will receive practical information that takes them all the way from biblical blueprints to the nuts and bolts of wise application. This course contains information on church and law, church finances, church facilities, and church personnel.

MN 4173 Scriptural Roles for Women in a Church Audio
Dr. Eileen Kelly-Cocke
This course is a necessity for women in the Church today. It deals with the various roles that women should serve in the Church.

MN 4183 The Ministry of Helps Textbook
Rev. Buddy Bell/Dr. Fabienne M. Naomi
H.E.L.P.S: H=Having—E= Enough—L=Loving—P=People—S=Serving. This is a vital ministry within a church! This course is a unique combination of teaching, seminary guidelines, and answers to often-asked questions. This useful course provides pastors and members with the tools and insights to restore the ministry of helps to their churches.

MN 4193 Managing Your Pastorate Audio
Dr. Eileen Kelly-Cocke
Personal decisions that cause problems for pastors are covered. Examples and solutions are also offered. A set of personal introspection questions and personal management forms are included in this course. This course is a must for keeping your pastorate priorities straight, healthy, and godly.

MN 4203 Church Management Audio
Dr. Eileen Kelly-Cocke
This course looks at the biblical basis of management practices and the importance of a church's vision and statement of purpose. The legalities that need to be considered in starting a church are also covered. This course goes step by step through the form used to apply for Exemption under Section 501(c)3 of the Internal Revenue Code.

MN 4213 Common Church Administrative System Problems Audio
Dr. Eileen Kelly-Cocke
The focus of this course is to help keep your church from getting into serious administrative system problems. It covers the church's need for administrative manuals, the types of manuals and the contents for each administrative manual. Practical hints are shared in this course.

MN 4233 The Five Star Church Textbook
Stan Toler and Alan Nelson/Dr. Nancy C. Drawdy
This course will help your church provide the highest level of service to God and His people.

MN 4243 The 21 Irrefutable Laws of Leadership Textbook
John C. Maxwell/Dr. Max O. Flynn
This book by Dr. John C. Maxwell deals with 21 irrefutable laws of leadership. It outlines the essentials of leadership that transcend time, place, culture, and situations. These basic laws of success can be applied to business and private life and can help anyone reach his or her full potential.

MN 4253 21 Most Powerful Minutes in a Leader's Day Textbook
John C. Maxwell / Dr. Max O. Flynn
This book by Dr. John C. Maxwell equips you with a biblical weekly plan for daily application of his 21 laws of leadership. As you exercise these leadership principles modeled by characters in the Bible, you too can grow into the leader God designed you to be.

MN 4263 Mapping Christian Education Textbook
Jack Seymour / Dr. Max O. Flynn
This course deals with four main themes: formation, faith community, spiritual growth, and religious instruction. It engages the student from beginning to end, offering colorful descriptions, formative analysis, invitations for self-reflection, and visionary possibilities for the future of Christian education in the church.

MN 4273 Education in the Truth Textbook
Norman Delong / Dr. Max O. Flynn
This course is designed to bridge the gap between Christian theory and Christian practice so that the theory can be found in harmony with the Christian's only guide for faith and practice, namely, Scripture.

MN 4283 The First 48 Hours (Spiritual Caregivers as First Responders) Textbook
Jennifer S. Cisney / Dr. Fabienne M. Naomi
This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.

MN 4293 Developing A Giving Church Textbook
Toler/Towns / Dr. M. R. Burckley-Frost
This course is based on the foundational premise that stewardship is the management of time, talents, and treasures.

MN 4333 Chaplains to the Imprisoned Textbook
Dr. Richard Denis Shaw/Dr. M. R. Burckley-Frost
This course gives a candid and accurate assessment. It offers an historical perspective as well as addresses the issues of the present moment. It is a forthright response to complex issues and is highly recommended for all correctional workers from administrative personnel to line staff.

MN 4343 Crisis Counseling and Pastoral Psychology Audio
Dr. Harold Vick
This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as; hospital visitation, proper behavior during counseling, and much more.

MN 4353 Record and Accounting Procedures for a Church Audio
Dr. Eileen Kelly-Cocke
This is a technical course that goes into the types of records a church and minister must keep. It walks a student through doing budgets and preparing financial reports for review by the Board of Elders, Deacons, or Directors. Exercise worksheets are included as part of this course.

MN 4363 The Principles of Prison Ministry Textbook
Dr. Tommy Seay, Jr. / Dr. Lawrence Burkes
Many churches have sent teams of ministers into prisons, and nearly two-thirds of them have returned to their churches defeated. The Principles of Prison Ministry serves as a manual for such teams, giving volunteer chaplains a far better view of what prison ministry is all about. This course will help navigate you through some of the trouble areas in this difficult world of prisons.

MN 4373 The Gifts and The Calling of God Audio
Dr. Harold Vick
This course, by our founder, deals with the various gifts that God has given to His children and explains to them how they can find the gift that He has endowed them with.

MN 4383 The Great Commission Audio
Dr. John R. Vick
This course offers an uncompromising biblical plan for evangelism that is soundly and unashamedly based on God's eternal Word. This course has the potential to "stir up the gift" in every Christian who reads it.

MN 4393 The Repeat Offender Audio
Dr. Jan D. Goodman
This course deals with the psychology of the individual who is trapped in the cycle of repeating crimes and therefore, finding themselves in and out of the prison system.

MN 4403 The Parables of Christ Audio
Dr. John R. Vick
This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures, He spoke in many parables that were not intended to be understood by all who heard. In this course, we look at the major doctrines covered in the parables of Christ by taking a snapshot look at 6 parables and the six most common doctrines. Take a step back in time to see how Jesus used parables to minister and how we can become more effective in ministry today through communication of kingdom principles.

MN 4413 Real Bible Faith Audio
Dr. Robert E. Dean
The course teaches students to take the things of New Creation and walk in them.

MN 4423 The Biblical Basis of Christian Counseling Textbook
Gary R. Collins, Ph.D. / Dr. M.R. Burckley-Frost
This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.

MN 4433 The Marketplace Christian Textbook
Darren Shearer / Dr. Howard L. Carmicle, Jr.
This course will help the student discover the unique spiritual gifts God has entrusted all of us for ministry in the marketplace. The student will learn practical strategies for transforming industry for the glory of God.

MN 4443 Power in The Blood Textbook
Charles Spurgeon / Dr. Deborah B. Minucie
This course teaches the student how to help others: "Be Accepted in Christ", "Start a Whole New Life"," Receive Help When Tempted", "Rid the Church of Strife" and "Share the Gospel with Others."

MN 4453 Outcome (A Blueprint for Becoming an Effective Church) Textbook
Dr. Timothy Passmore / Dr. Albert Simpson, Jr.
This course offers proven methods of a successful Church that will produce God-sized outcomes. The course clearly lays out a Biblical blueprint for ministry for those that comprise the Church—Staff, Volunteer Leaders and Servants.

MN 4463 Living Above the Fray Audio
Dr. Kurt Huth
Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.

MN 4473 Faith Speaks Audio
Dr. Kurt Huth
This course will explain with Biblical answers, what does Faith speak, how does Faith speak, when does Faith speak and what part we have in speaking and God's part.

MN 4483 Leadership and Lay Ministry Audio
Dr. Kurt Huth
This course will deal with the calling for leaders, the requirements they must meet to be chosen as leaders. What their responsibilities are to God, to one another, to the body, and what their commitment must be for service.

MN 4493 Mission Vision and Values Audio
Dr. John R. Vick
This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.

MN 4503 Wide Awake Textbook
Erwin Raphael McManus / Dr. Fabienne M. Naomi
This course challenges us to put an end to all the sleepwalking and settling, for each of us was created by God for a reason. He has called to live as Jesus did- a heroic life, voice of monotony, teem with danger, adventure. This course is about realizing that the world desperately needs us to live up to our greatness.

MN 4513 Chasing Daylight Textbook
Erwin Raphael McManus / Dr. John R. Vick
This course is a call to live a life of blazing urgency. We have but one life. We are given one opportunity to pursue our dreams and fulfill our divine purpose. This course challenges us to start seizing the raw, untapped potential of a life with God.

MN 4523 Ministering Tradition or Truth Audio
Dr. Kurt Huth
This course will deal with the calling for leaders to teach the true provisions of God's Word, rather than teaching traditions that lead people away from the power of truth. Although there are good traditions in the Church, we want to expose the ones that make the Word of God of no effect.

MN 4533 Un-Stoppable Force Textbook
Erwin Raphael McManus / Dr. John R. Vick
This course offers a vision of the Church taking its rightful place. An unstoppable force created to change the world. A Church that is active and engaged with its community.

MN 4543 The Emerging Leaders Textbook
Dave Williams / Dr. Fabienne M. Naomi
This course is designed to call students to a new breed of Church leadership for the 21st. century. Using often times unorthodox approaches to be "Wall Breakers" and "City Takers" to become an unstoppable force for the Gospel.

MN 4553 The Depression Proof Church Textbook
Frank Becker / Dr. Albert Simpson, Jr.
This course provides Biblical answers to the Church in crisis. This course exposes the frustrations, summarizes the symptoms, reveals the causes and details how a return to Biblical principles and practices will build up individual believers and revitalize the Church.

MN 4563 Ministering Justice, Mercy and Faithfulness Audio
Dr. Kurt Huth
Using the text of Matthew 23:23 this course will show how the Lord wants us to minster these important weightier matters of the law through His grace.

MN 4573 Doing Church as A Team Textbook
Wayne Corderio / Dr. Fabienne M. Naomi
This course is designed to identify the hidden callings of Members in the Church and build teams. That together as one, working toward a single, clearly defined goal all things are possible.

MN 4583 The Second Man (Assistant Ministries) Audio
Dr. John R. Vick
This course is designed to help those students serving in the position of assistance to the Senior or Lead Pastor or helping the Lead Pastor choose people to assist them in the Ministry.

MN 4613 Developing the Leaders Around You Textbook
John C. Maxwell / Dr. Fabienne M. Naomi
This course helps the student understand that you cannot do it all alone. In order to be a leader, you must develop the leaders around you. This course will help you establish a team, and get your vision seen, implemented and contributed to by others.

MN 4633 Ministry, Healing & Evangelism in Small Groups Audio
Dr. John R. Vick
This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.

MN 4643 Pastoral Care in Hospitals Textbook
Neville A. Kirkwood / Dr. M. R. Burckley-Frost
This course will help the student prepare to minister comfort and concern at the bedside of the sick or dying. It offers a practical guide, based on the many years of experience of the author of the textbook as a hospital chaplain. This course also offers a variety of exercises and a section of prayers for specific circumstances that make it a must-have resource for

all who will work with the sick and dying.

MN 4653 The Power of Faith Textbook
Derek Prince / Dr. John R. Vick
This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can we live by faith? How to grow our faith?

MN 4653 The Practice of Pastoral Care Textbook
Carrie Doehring / Dr. Cynthia A. Simpson
The course gives a tri-visual approach to pastoral care. It demonstrates how the care giver's life experience affects the method or type of care given to the care seeker. It also gives instructions in the skill of listening and relationship development.

MN 4663 Church Planter Textbook
Darrin Patrick / Dr. Howard L. Carmicle, Jr.
The course gives the student insight on one of the most important aspects of church planting, the church planter himself. This course teaches the student the biblical criteria for determining the man, the message, and the mission of every church.

MN 4673 Fivefold Ministry (made practical) Textbook
Ron Myer / Dr. Fabienne M. Naomi
This course will help the student understand how the equipping ministries of Ephesians 4 function individually and synergize with each other. The student will learn how these ministries function within the local church.

MN 4683 Love and The Gifts Audio
Dr. M. R. Burckley-Frost
We know that gifts practiced without love are as sounding brass and clanging cymbals. This course teaches the importance of love when ministering in the gifts of the Father, Son, and Holy Spirit, & explains how our God given temperaments blend with the gifts given to us.

MN 4693 Lead Like Jesus Textbook
Ken Blanchard, Phil Hodges / Dr. James H. Vick II
This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student's life.

MN 4703 A Survey of Bible Doctrine (Christian Apologetics I) Textbook
Dr. Charles C. Ryrie / Dr. William T. Burdette Sr.
This course offers an easy-to-understand overview of the various doctrines of the Bible. This course will help students who want to understand what the Bible teaches. The topics covered include The Importance of Bible Doctrine, What Doctrine is, What God is like, The inspiration of The Bible, Christ, The Holy Spirit, the Angelic world, the nature and depravity of Man, Salvation, The Church and what the future holds.

MN 4713 Know What You Believe (Christian Apologetics II) Textbook
Paul E. Little / Dr. Cynthia Simpson
This course is an in-depth study of what the Christian Faith teaches about God, Jesus & The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.

MN 4723 Know Why You Believe Christian Apologetics III) Textbook
Paul E. Little / Dr. Cynthia Simpson
This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.

MN 4733 Know Who You Believe (Christian Apologetics IV) Textbook
Paul E. Little / Dr. Cynthia Simpson
This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.

MN 4743 Every Thought Captive (Christian Apologetics V) Textbook
Richard L. Pratt, Jr. / Dr. Cynthia Simpson
This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".

MN 4753 The Recovery-Minded Church Textbook
Jonathan Benz / Dr. John R. Vick
This course addresses the pressing questions faced when ministering to those with addictions. With this course you will discover a clinically informed, biblical and theological framework to love the addicts in your midst and practical tools to help you succeed in doing so.

MN 4763 Spiritual Leadership Textbook
J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.
This course will present key principles from Scripture about what makes a good leader – in ministry or any other realm.

MN 4773 Spiritual Discipleship Textbook
J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.
This course will examine Jesus' teaching on what it means to follow Him, helping the student become the kind of Christian He wants you to be, not the kind devised by man.

MN 4783 Thinking for a Change Textbook
John C. Maxwell / Dr. Albert Simpson, Jr.
This course will teach the student to focus not on what to think, but how to best use one of the most precious possessions ever given: Your Mind.

MN 4793 Healing Well and Living Free from an Abusive Relationship Textbook
Dr. Ramona Probasco / Dr. Howard L. Carmicle, Jr.
Abuse breaks the spirit and leaves wreckage in its path. This course takes an eye-opening look at abuse, its impact, and how to grow from victim to survivor, and survivor to overcomer.

MN 4803 Making Magnificent Marriages Textbook
Dr. Jared Pingleton / Dr. David A. Carpenter
This course provides the student with a Biblically sound and highly practical resource that will help to transform marriages.

MN 4813 The Power of Faith Textbook

Derek Prince / Dr. John R. Vick

This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can we live by faith? How to grow our faith?

MN 4823 Sacred Marriage Textbook

Gary Thomas / Dr. Howard L. Carmicle, Jr

What if God's primary intent for your marriage isn't to make you happy . . . but holy? What if your relationship isn't as much about you and your spouse as it is about you and God? This course invites you to see how God can use marriage as a discipline and a motivation to love God more and reflect more of the character of his Son.

MN 4833 The Art of Communication Audio

Dr. Dominic M. Esposito

Upon completion of this course, the student will acquire effective communication skills that include but are not limited to unique listening abilities, effective speaking techniques, and accurately profiling personalities - that when used - will positively impact lives.

MN 4843 Managing God's Money Textbook

Randy Alcorn / Dr. Greig Justin Rietoff

This course breaks down exactly what the Bible has to say about how we are to handle our money and possessions in a simple, easy-to-follow format filled with scriptural references. Managing God's Money is the perfect reference tool for any student who is interested in gaining a solid biblical understanding of money, possessions, and eternity.

YOUTH MINISTRY

YM 4763 The Five Love Languages of Teenagers Textbook

Dr. Gary Chapman / Dr. James Vick II

This course is designed to equip the student to minister to parents and teens by helping parents understand their teens love language.

YM 4773 Preparing for Adolescence Textbook

Dr. James Dobson /Dr. William T. Burdette Sr.

This course is a comprehensive study on helping young people as they get ready to enter the turbulent teenage years. This course covers areas of youth ministry such as, Inferiority, Conformity, Puberty, Romantic Love and Identity.

YM 4783 The DNA of Parent-Teen Relationships Textbook

Dr. Greg Smalley /Dr. William T. Burdette Sr.

This course is designed to equip the student to help build and restore relationships between parents and teenagers

YM 4793 The Power of a Praying Teen Textbook

Stormie Omartian / Dr. Albert Simpson, Jr.

This course is designed to help teach youth about the importance and power of prayer. This course will help the student minister to youth by teaching them to have a closer walk with God, saying goodbye to negative emotions, attracting good relationships, standing free of peer pressure and being a light for others.

YM 4803 Battlefield of The Mind for Teens Textbook

Joyce Meyer / Dr. Albert Simpson, Jr.

This course takes an honest look at what teenagers are faced with every day- peer pressure, expectations for your future, the struggle for independence. This course will allow the student to give no-nonsense, biblically based advice to the youth of today.

YM 4813 Introduction to Youth Ministry Audio

Dr. David E. Wright, II

This course deals with the consideration of the principles, methods, and materials in youth work which develop effective Christian leadership in this ministry of the church. A program of Bible study, evangelism, worship, recreation, and stewardship designed to win and hold the adolescent group is given.

YM 4823 Youth Pastor Textbook

Dr. Houston Heflin /Dr. William T. Burdette Sr.

This course provides a Biblical and theological grounding for the many jobs a youth minister does. It explains what each of these jobs entails and helps youth pastors identify where their gifts lie and where they still need to grow

YM 4833 Uprising (A Revolution of The Soul) Textbook

Erwin Raphael McManus / Dr. Fabienne M. Naomi

This course will serve the student two-fold. First, it will create desire in the student to change from an ordinary life into an extraordinary life. Second, it will allow those working with the youth to teach these lessons while they are young, so they will not have to learn them when they are old.

YM 4843 Hurt:(Inside the world of today's Teenagers) Textbook
Chap Clark /Dr. William T. Burdette Sr.
This course serves to open the eyes of parents, youth workers, pastors and all other youth-serving professionals to the realities of the contemporary adolescent experience. This course will also provide powerful insights to the issues affecting adolescents and give the student tools in which they can have a prophetic, preventive, and redemptive influence on the world of today's youth culture.

YM 4853 Building Faith One Child at a Time Textbook
Becky Schuricht Peters / Dr. R. Clifton Drawdy
Faith is a gift from God through the workings of the Holy Spirit. Nothing we do can cause faith to begin to grow in another person's life. Only God can do that. This course will help the student learn more about their own faith and serves as a guide to better understand the workings of faith.

PROPHETIC MINISTRY

PM 403 The Lifestyle of a Prophet Textbook
James W. Goll / Dr. David A. Carpenter
This course offers insight into the heart of the prophetic calling. This course will offer a unique hands-on guide to develop the intimacy with God essential to hearing His voice clearly.

PM 413 The Prophet's Handbook Textbook
Paula A. Price / Dr. Howard L. Carmicle Jr.
This course offers insight into the role of prophetic ministry and why it is so necessary today.

PM 423 Prophets: 101 Textbook
Jonathan Ferguson / Dr. Benda Palmer
This course offers insight to help the student understand what the prophetic mantle is and what it represents, a prophet's role and responsibility, the fundamentals of spiritual life and much more.

PM 433 The Prophetic Ministry Textbook
Rick Joyner / Dr. Fabienne Naomi
What is prophecy? Who is to prophesy? Is it right to seek prophecy? These are just a few questions being asked by the church today. This course will answer your questions and challenge you to know God and hear from Him as you never have before!

APOSTOLIC MINISTRY

AM 603 Apostles – The Fathering Servant Textbook
Bill Scheidler / Dr. Fabienne M. Naomi
This course addresses the role of the Apostle in the Church today. This course will answer the following questions. What are the qualifications of an Apostle? What is their function

within the Church at large and how that role is defined?

AM 613 Apostles Today Textbook

C. Peter Wagner / Dr. Howard L. Carmicle Jr.

This course takes an insightful look at the spheres of authority that are all around us; looking at the progress of the New Apostolic Reformation launched in the 90's and continuing today.

AM 623 Modern Day Apostles Textbook

David Chapman / Dr. Howard L. Carmicle Jr.

This course takes the student on an in-depth journey through the supernatural ministry of the Apostle in the modern-day church.

RELIGIOUS EDUCATION DIVISION

RE 413 Children's Ministry Practicum

This course requires observation, participation, and directed teaching in an approved Children's Ministry setting in the area where the student lives and will be carried out under the supervision of an approved supervising Minister by RMBC administration. Forty-five supervised hours are required.

RE 423 Introduction to Youth Ministry Audio

Dr. David E. Wright, II

This course deals with the consideration of the principles, methods, and materials in youth work which develop effective Christian leadership in this ministry of the church. A program of Bible study, evangelism, worship, recreation, and stewardship designed to win and hold the adolescent group is given.

RE 433 Children's Ministry Leadership Textbook

Jim Wideman / Dr. R. Clifton Drawdy

This course is designed to equip and motivate the children's ministry leaders to grow in their ministry through administration. This course will teach leadership fundamentals, sharpen administrative and organizational skills and create great time management methods for the ministry staff.

RE 443 Children's Ministry That Works Textbook

Group Publishing / Dr. James H. Vick II

This course will focus on key areas of children's ministry including Developing a leadership team, Safety and liability in children's ministry, partnering with parents and teaching so children can learn.

RE 453 Children's Ministry in the 21st. Century Textbook

Group Publishing / Dr. R. Clifton Drawdy

This course is designed to equip the student in the coming trends of Children's Ministry. This course will address, How Current Culture is rewiring kid's brains, the latest education trends embraced by schools, Morphing Children's Ministry into Family Ministry as well as how to be prepared for what type of kids are about to come to your ministry.

RE 463 Energizing Children's Ministry in The Small Church Textbook

Rick Chromey / Dr. David A. Carpenter

This course provides a practical guide and insight that will encourage children's ministry to grow and thrive along with ready-to-use tools for evaluation, budgeting and teacher training.

RE 483 Special Needs Ministry Textbook

Pat Verbal / Dr. Lawrence Burkes

This course will focus on the most overlooked group in the community and how to meet the needs of these kids and their parents. This course will also provide details in how to launch a special needs ministry in the Church.

RE 493 Formational Children's Ministry Textbook
Ivy Beckwith / Dr. R. Clifton Drawdy
This course teaches the student to shape children through story, ritual and relationship. The student will learn how to capture children's imaginations not to just keep them occupied but to live as citizens of the kingdom of God.

RE 4113 Children's Ministry That Fits Textbook
David M. Csinos / Dr. David A. Carpenter
This course provides insightful research, relevant theory and practical ministry into a guide for discovering and understanding children's spiritual styles of learning.

RE 4123 Volunteers That Stick Textbook
Jim Wideman / Dr. R. Clifton Drawdy
This course will focus on how to create a volunteer-friendly culture, writing job descriptions and creating a volunteer handbook and placing volunteers in the right job that will help them grow in their skills and ministry.

RE 4133 Follow Me as I Follow Christ Textbook
Cheryl Dunlop / Dr. Lawrence Burkes
This course will provide an all-inclusive guide for teaching children about the love of Christ. Topics will include Lesson planning, leading a child to Christ, using the power of story to teach and know the characteristics of age groups and many other key topics.

RE 4143 Rock-Solid Children's Ministry Textbook
Larry Folwer / Dr. Lawrence Burkes
This course will focus on the essence of what children's ministry is about, the heart of a child. This course will teach the student how to relate the Scriptures in such a way that it meets kids where they are at and help build a solid foundation to equip them for what they will face later in life.

RE 4153 Christian Religious Education Textbook
Thomas H. Groome / Dr. R. Clifton Drawdy
This course will provide a comprehensive integration of the history, theory and practice of modern religious education for a new generation of educators. This course will show how we can facilitate an education experience that has the power to shape and transform people and communities in life-giving ways of faith.

RE 4163 Making Your Children's Ministry the Best Hour Textbook
Sue Miller / Dr. R. Clifton Drawdy
This course will teach the student that Children's Ministry big or small can ignite in young hearts faith that can grow. This course will deal with topics such as: How to grab and hold kid's interest, how to balance evangelism and discipleship and Six specific ministry values that meet kid's needs.

RE 4173 Handbook of Pre-school Religious Education Textbook
Donald Ratcliff / Dr. R. Clifton Drawdy
This course is a comprehensive treatment of the entire field of early childhood religious education. This course underscores the need for a holistic approach to religious education that blends expertise from the fields of psychology, sociology education philosophy, child and family development and theology.

RE 4183 Building Faith One Child at a Time Textbook

Becky Schuricht Peters / Dr. R. Clifton Drawdy

Faith is a gift from God through the workings of the Holy Spirit. Nothing we do can cause faith to begin to grow in another person's life. Only God can do that. This course will help the student learn more about their own faith and serves as a guide to better understand the workings of faith.

RE 4193 Handbook of Preschool Religious Education Textbook

Donald Ratcliff / Dr. R. Clifton Drawdy

This course is an exhaustive and comprehensive treatment of the entire field of early childhood religious education. This course acts as an indispensable guide and resource for students who will become involved in the religious education of young children.

SPIRITUAL GROWTH DIVISION

SG 313 Leadership Training Audio
Dr. Jerry Phelps
This is a study of the principles of successful leadership.

SG 323 Pathway to Worship I and II Audio
Dr. Annette Sasser
This course helps the student develop a process whereby he or she can engage into true worship with God. It includes but is not limited to removing hindrances to worship, setting the mind to worship, and avenues to worship.

SG 413 Serving God's Leader Audio
Dr. Terry Austin, Sr.
This course deals with the responsibility of Christians to honor and serve God's leader as directed in God's Word.

SG 423 The Maturing of the Saints Audio
Dr. Kurt Huth
This is a study showing the stages of growth and maturity of Christians as they learn more of the Word of God.

SG 433 Growing in Grace Audio
Dr. Larry Nylin
This course deals with the growth of the Christian life based on the grace of God.

SG 443 Love and The Gifts Audio
Dr. M. R. Burckley-Frost
We know that the gifts practiced without love are as sounding brass and clanging cymbals. This course teaches the importance of love when ministering in the gifts of the Father, Son, and Holy Spirit, and explains how our God given temperaments blend with the gifts given to us.

SG 453 Practical Aspects of Christianity and Christian Growth & Development Audio
Dr. Randy Hayes and Dr. Harold Vick
This course deals with the practical aspects of Christianity as well as gives a practical introduction to the discipline of the Christian life including daily study of the Word, prayer, fasting, study habits, and financial stewardship.

SG 463 The Joy of Being a Disciple Audio
Dr. Ronald C. Campbell
Christians need not walk around with long faces. This course shows that when one comes to Christ, he discovers that Jehovah is a God of Covenant. Because of the New Covenant, Christians can experience joy in their Christian life.

SG 473 Counseled by God Textbook
Mark Virkler/Dr. Max O. Flynn
This course explores the avenues by which God counsels His children. It encourages one to seek His counsel instead of the counsel of others.

SG 493 Driven by Eternity Textbook
John Bevere / Dr. Beth McLemore
The purpose of this course is to reveal an eternal perspective, to motivate believers to labor for what endures, and to draw seekers to salvation and Kingdom living.

SG 4113 Victory Over Darkness Textbook
Neil T. Anderson / Dr. James H. Vick, II
This course shows that you can have victory over darkness by knowing who you are in Christ. You will learn to Realize the power of your identity in Christ, to Free yourself from the burdens of your past, to stand against the spiritual forces of this world, to win the battle for your mind, to become the spiritual person you want to be, and to discover the truth about God's view of you.

SG 4123 The Three Battlegrounds Textbook
Francis Frangipane / Dr. Roger Clark
This course gives an in-depth view of the three arenas of spiritual warfare: the mind, the church, and the heavenly places.

SG 4153 Total Forgiveness Textbook
R.T. Kendall / Dr. Fabienne M. Naomi
Learn what forgiveness is and what it is not. Uncover the physical, emotional and spiritual consequences of un-forgiveness, and see why God adamantly encourages you to forgive others.

SG 4163 Battlefield of the Mind Textbook
Joyce Meyer / Dr. Fabienne M. Naomi
In this powerful book, Joyce Meyer will guide the student through an honest self-appraisal by sharing the trials, tragedies, and ultimate victories of her own marriage, family and ministry--including the truth she learned about what she was thinking and feeling every step of the way.

SG 4173 Unreasonable Worship Audio
Dr. Kurt Huth
This is a study of worship from the heart rather than from reason.

SG 4183 The Fear of the Lord Textbook
John Bevere / Dr. Max O. Flynn
Discover the Key to intimately knowing God more than ever. There is something missing in our churches, our prayers, and in our personal lives. It is what builds intimacy in our relationship with God. It is what makes our lives real and pure. It is what transforms us into truly Spirit-led children of God. It is the fear of the Lord. This profound message will provoke you to honor God in a way that will revolutionize your life.

SG 4193 The Giant Slayer Textbook
Dr. David L. Williams / Dr. Gail Neer
This is an amazing account of one man's struggle with his own demons and disabilities, how unwise decisions led him down a road that led to prison, and how he met Jesus, the Savior who changed life from a life of sin into the glorious grace and forgiveness of God.

SG 4203 Spiritual Maturity: Principles of Spiritual Growth for Every Believer Textbook
J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.
The biblical mandate for believers is clear—to grow from spiritual infancy to maturity. The New Testament knows three types of Christians: The spiritually mature, The spiritually immature, and the Spiritually decadent. For those who desire to grow strong spiritually, this course provides clear direction.

SG 4233 Developing a Christian Mind Textbook
Oliver Barclay / Dr. R. Clifton Drawdy
This course is designed to challenge us to develop a "Christian Mind". This is something we cannot escape because our minds are involved in the simplest decisions.

SG 4253 Unlock the Power of Family Textbook
Dr. Daniel A. Brown/ Dr. Terry Lee Stair, Sr.
This course will help the student recognize the four elements of covenant: Exchanging Names, Rehearsing History, Making Promises, and Accepting Consequences.

SG 4283 Serving God's Purpose Audio
Dr. Kurt Huth
This course helps the student to understand why they are alive and reveal God's purpose for their life.

SG 4293 Living Above the Fray Audio
Dr. Kurt Huth
Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.

SG 4303 Overcoming Offense (The Bait of Satan) Textbook
John Bevere / Dr. Max O. Flynn
This course exposes one of the most deceptive snares Satan uses to get believers out of the will of God – Offense. This course will show you how to stay free from offense and escape the victim mentality.

SG 4313 Soul Transformation Textbook
Drs. Adam & Candice Smithyman / Dr. John R. Vick
This course will help the student understand strategies for overcoming all of the challenging areas of life. This course will help the student understand that through the gifts that they have been given they can conquer obstacles in their path. This course will teach what motivates the student and who they are in Christ, and how to practice the spiritual disciplines for realizing their destiny.

THEOLOGY DIVISION

TH 413 The Armor of God and The Doctrine of Scripture Audio
Dr. R. Clifton Drawdy
The Armor of God deals in detail with Ephesians 6:10-18. The Doctrine of Scripture is a study of the origin, formation, authority, inerrancy, and inspiration of the Scriptures.

TH 423 Doctrines of God and Salvation Audio
Dr. R. Clifton Drawdy
This is a study of the revelation God has given of Himself, His existence, nature, names, attributes, and works, and the study of the nature, work, and divinity of Christ. Also, it is a study of the different aspects of Salvation, Justification, Sanctification, Redemption, Adoption, and the New Birth.

TH 433 Doctrines of the Holy Spirit and Angels Audio
Dr. R. Clifton Drawdy & Dr. Terry Lee Stair, Sr.
This is a study of the works, ministry, fruit, baptism, and gifts of the Holy Spirit as well as the study of the ministry of Angels.

TH 443 Homiletics and Important Bible Doctrines Audio
Dr. Ronald E. Drawdy and Dr. Kurt Huth
This is a study of the different styles of preaching and several of the most important Bible doctrines.

TH 453 Doctrines of Victory and Prayer Audio
Dr. Randy Hayes and Dr. Craig Lokken
This course deals with the Scriptural formula for victory in the Christian life and various prayers recorded in the Scriptures, and a result of those prayers.

TH 463 Doctrines of Man and Sin Audio
Dr. R. Clifton Drawdy
This is a study of man, God's creation, which includes the Divine purpose for man as created in God's image; as a living soul; in his primitive state; then, alienated from God by voluntary disobedience and finally as the object of God's redeeming grace. Also, a study of the origin, nature, universality, guilt, and penalty of sin.

TH 473 Doctrine of Last Things Audio
Dr. R. Clifton Drawdy
This is a study of the events of the final days of man, including the various interpretations of how the end times will develop.

TH 483 Law of Identification Audio
Dr. Rober E. Dean
A course is designed to teach all of the benefits afforded to the Christian through the cross.

TH 493 The Origin and The Object of the Word Audio
Dr. E. Cecil Ruffin
This course relates to the origin of the Word of God and deals with the object of that Word.

TH 4103 Spiritual Laws of Truth Audio
Dr. Lary Goss
This course is designed to promote stability in Christians by instructing them in the Spiritual laws of truth as found in the Word of God.

TH 4113 Evangelical Theology Textbook
Dr. Karl Barth / Dr. R. Clifton Drawdy
Evangelical theology is concerned with Immanuel, God with Us! Having this God for its object, it can be nothing else but the most thankful and happy science.

TH 4123 Comparative Religions and Hermeneutics Audio
Dr. Craig Lokken
This course gives an analysis of the major world religions in comparison to Christianity, and details rules for studying the Word of God.

TH 4133 The Life and Times of Jesus the Messiah Textbook
Alfred Edusiteim / Dr. M.R. Burckley-Frost
This course will give the student a thorough understanding of the life and ministry of Christ as it introduces a vivid background of the Jewish social and religious life of Christ's time, and it also includes an overview of the four Gospels.

TH 4143 Jesus: Lord and Savior Textbook
F. F. Bruce / Dr. M.R. Burckley-Frost
This course explores the Jesus story in light of contemporary scholarship and Christian conviction. The author answers the question, "Who is Jesus, anyway?". Biblical evidence is examined as to who Jesus was, what His ministry was like, and how He related to His disciples and other Jews. It also considers His last meal, His arrest and trail, and His resurrection. This course will help the student to recognize Jesus as the Son of God, the Incarnate Word, and Lord and Savior.

TH 4153 The Names of God Audio
Dr. M.R. Burckley-Frost
This course is an overview of the names of God the Father, the names and titles of God the Son, and the names and titles of God the Holy Spirit as they are found in the Old and New Testaments: and shows how they relate to us and how we are to use these names in prayer.

TH 4163 Man's Two Lives Audio
Dr. Kurt Huth
This is a study of man's life in sin and man's life in redemption.

TH 4173 From the Cross to the Throne Audio
Dr. Kurt Huth
This is a dramatic study of all Jesus did in and for us in His journey to the cross and ultimately being seated at the right hand of the Majesty on High. This course covers such things as Jesus' preparation for His great sacrifice at Gethsemane; all He endured at the trial; His execution on the Alter of the Cross; the Rent Veil and all the repercussions; the Three Days and Three Nights that He spent in the grave; His Resurrection; His Ascending to the Father, and much more.

TH 4193 Real Bible Faith Audio
Dr. Rober E. Dean
The course teaches students to take the things of New Creation and walk in them.

TH 4203 The Parables of Christ Audio
Dr. John R. Vick
This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures, He spoke in many parables that were not intended to be understood by all who heard. In this course, we look at the major doctrines covered in the parables of Christ by taking a snapshot look at 6 parables and the six most common doctrines. Take a step back in time to see how Jesus used parables to minister and how we can become more effective in ministry today through communication of kingdom principles.

TH 4213 The Many Facets of Faith Audio
Dr. Kurt Huth
The course is an in-depth study of the Bible giants of faith and how they grew to be strong in their faith.

TH 4223 The Covenants: Old & New Audio
Dr. Craig Lokken
This is an in-depth study of the Old Covenant God made with His chosen people, Israel, and the New Covenant He made with mankind through the death of His only begotten Son, Jesus Christ.

TH 4233 Biblical Hermeneutics Textbook
Corley, Lemke, Lovejoy / Dr. William T. Burdette Sr.
This course is designed for students who want to grow in their ability to interpret, teach and preach God's Word.

TH 4243 End Time Events Textbook
Charles Capps / Dr. Deborah B. Minucie
This course is a journey to the end of the age and does a careful study of end-time events that offers clear answers to many questions. This is a revealing and prophetic look at God's Word about Scriptures surrounding the end of the age.

TH 4253 New Testament Theology Textbook
Leon Morris / Dr. Deborah B. Minucie
This course is a study of what the New Testament authors meant and seeks to answer the

questions: What is the theology they express or imply & What is of permanent validity in them.

TH 4273 Power in The Pulpit (Expository Homiletics) Textbook
Jerry Vines & Jim Shaddix / Dr. Lillie R. Swindle
Sermon preparation and delivery are two of the most fulfilling and frustrating experiences anyone can undertake. This course will reduce the frustration and increase the fulfillment. This course will provide the student with a reservoir of ideas and inspiration.

TH 4293 The Unchangeable Laws of God Audio
Dr. Kurt Huth
This course will examine the two laws given by Jesus…are these it or do they include many laws? If so, what are they…have they passed away or are they unchangeable. This course will answer these and many other questions.

TH 4303 Faith Speaks Audio
Dr. Kurt Huth
This course will explain with Biblical answers, what does Faith speak, how does Faith speak, when does Faith speak and what part we have in speaking and God's part.

TH 4313 Spirit Led Audio
Dr. Robert E. Dean
This course is a study of Biblical revelation of The Holy Spirit and His relationship with the believer. How to be led by the Holy Spirit is the main theme of the course and will cause the student to take a look at the things that can help us be more sensitive as well as the things that can hinder us.

TH 4323 In Search of The True Light Textbook
Mike Shreve / Dr. Albert Simpson, Jr.
This course offers an in-depth comparison of over 20 World Religions and gives the student a tool in answering questions like "Are all religions different paths to the same God?" "Are all names given to God equally legitimate?" "What are the eastern concepts of reincarnation, karma, monism, pantheism, enlightenment and cycles of creation?"

TH 4333 Chosen but Free Textbook
Normal L. Geisler / Dr. Candice Smithyman
This course tackles the issue of free will versus predestination and presents a powerful but moderate view. Using Biblically sounds arguments, this course emphasizes why this debate matters so much in our lives.

TH 4343 The Power of Faith Textbook
Derek Prince / Dr. John R. Vick
This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can

we live by faith? How to grow our faith?

CHRISTIAN APOLOGETICS

TH 4913 A Survey of Bible Doctrine (Christian Apologetics I) Textbook
Dr. Charles C. Ryrie / Dr. William T. Burdette Sr.
This course offers an easy-to-understand overview of the various doctrines of the Bible. This course will help students who want to understand what the Bible teaches. The topics covered include The Importance of Bible Doctrine, What Doctrine is, What God is like, The inspiration of The Bible, Christ, The Holy Spirit, the Angelic world, the nature and depravity of Man, Salvation, The Church and what the future holds.

TH 4923 Know What You Believe (Christian Apologetics II) Textbook
Paul E. Little / Dr. Cynthia Simpson
This course is an in-depth study of what the Christian Faith teaches about God, Jesus & The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.

TH 4933 Know Why You Believe Christian Apologetics III) Textbook
Paul E. Little / Dr. Cynthia Simpson
This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.

TH 4943 Know Who You Believe (Christian Apologetics IV) Textbook
Paul E. Little / Dr. Cynthia Simpson
This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.

TH 4953 Every Thought Captive (Christian Apologetics V) Textbook
Richard L. Pratt, Jr. / Dr. Cynthia Simpson
This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".

WORSHIP LEADERSHIP DIVISION

WL 313 Keys to Becoming an Effective Worship Leader — Textbook
Tom Kraeuter / Dr. Fabienne M. Naomi
This course will help the student develop the personal qualities so important to truly excellent service. This course goes beyond the technical how-to and shows how the components of an effective worship leader are grounded in God-centered lifestyle and praise.

WL 323 Pure Praise — Textbook
Dwayne Moore / Dr. David A. Carpenter
The goal of this course is not to help the student fall more in love with worship. Rather, these daily, intimate encounters with God will help the student fall in love with the Father – which is the very essence of biblical worship.

WL 343 The Psalms as Christian Worship — Textbook
Bruce K. Waltke and James M. Houston / Dr. Howard L. Carmicle, Jr.
This course focuses in-depth on thirteen psalms that represent various genres and perspectives that hold significance for the Christian faith.

WL 353 The Anointed Leader — Audio
Dr. Patrick J.O. Sturgill, Sr.
This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.

WL 363 Pathway to Worship I and II — Audio
Dr. Annette Sasser
This course helps the student develop a process whereby he or she can engage into true worship with God. It includes but is not limited to removing hindrances to worship, setting the mind to worship, and avenues to worship.

WL 373 Unreasonable Worship — Audio
Dr. Kurt Huth
This is a study of worship from the heart rather than from reason.

WL 383 The Second Man (Assistant Ministries) — Audio
Dr. John R. Vick
This course is designed to help those students serving in the position of assistance to the Senior or Lead Pastor or helping the Lead Pastor choose people to assist them in the Ministry.

WL 393 Worship Matters — Textbook
Bob Kauflin / Dr. Howard L. Carmicle, Jr.
This course focuses not only on those who lead worship but also for every Christian who wants to worship God more fully. This course focuses on biblical, practical, interesting, and wise worship.

WL 3113 Christ-Centered Worship — Textbook
Bryan Chapell / Dr. Howard L. Carmicle, Jr.
This course radiates with gratitude for the gospel of Jesus. It promotes both confessional orthodoxy and vital piety. This course also probes how well-grounded patterns and structures can become wellsprings for faithful, sustainable, and vibrant worship renewal.

WL 3123 The Purpose and Power of Praise and Worship Textbook
Dr. Myles Munroe / Dr. Fabienne M. Naomi
This course will show the student time-tested principles that break new ground in the exploration of the complex issues of praise and worship. This course will cover topics such as: The seven dimensions of praise, Purpose and power of personal and corporate worship, how to practice and protect the presence of God in your life and much more.

WL 3133 The Effective Praise & Worship Leader Textbook
Dr. Ron Kenoly / Dr. Howard L. Carmicle, Jr.
This course focuses on the keys of obedience, maturity, and relationships in leading worship.

WL 3143 The Worship Leader's Handbook Textbook
Tom Kraeuter / Dr. Howard L. Carmicle, Jr.
This course is decidingly helpful for students who plan to lead worship regularly.

WL 3163 Music Through the Eyes of Faith Textbook
Harold M. Best / Dr. Howard L. Carmicle, Jr.
This course will lead the student to a better understanding of the connections between music making and Christian faith.

WL 3173 Worship Leadership for Worship Leaders Volume 1 Textbook
Developing Effective Leadership Skills
Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.
This course will show the student practical solutions to problems that arise in worship leadership to help the student have a mighty Kingdom impact.

WL 3183 Worship Planning for Worship Leaders Volume 2 Textbook
Developing Effective Leadership Skills
Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.
This course will help the student learn solutions to problem solving, planning, logistics, time management, and more with regards to leading a worship team.

WL 3193 Worship History for Worship Leaders Volume 3 Textbook
A Survey of Worship from Prehistory to Modern Day
Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.
This course offers wise advice in concise form about a wide range of essential issues in the practice or worship leadership.

WL 3203 Mission Vision and Values Audio
Dr. John R. Vick
This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.

APPENDIX A

FORMAT FOR AUDIO/CHAPTER OUTLINE

(Name of Course)

(You should cover all major points per chapter or audio lesson.)

YOUR OUTLINE SHOULD BE TYPED ON ONE SIDE ONLY AND DOUBLE-SPACED BETWEEN EACH ROMAN NUMERAL.

SAMPLE OUTLINE

I. AUDIO/LESSON/CHAPTER ONE
- **A. Major Point**
- **B. Major Point**
- **C. Major Point**
- **D. Major Point**
- **E. Major Point**

II. AUDIO/LESSON/CHAPTER TWO
- **A. Major Point**
- **B. Major Point**
- **C. Major Point**
- **D. Major Point**
- **E. Major Point**

(FOLLOW THE SAME FORMAT THROUGHOUT ALL OF THE AUDIO/CHAPTERS OF THE COURSE AUDIO OR TEXTBOOK. YOUR OUTLINE SHOULD BE WRITTEN IN EITHER ALL COMPLETE SENTENCES OR ALL PHRASES, BUT NOT IN A COMBINATION OF BOTH.)

See Sample on Following Page:

Sample of a Required Outline

Name of Course

(Scriptural Roles for Women in a Church)

Outline

Student Name (Jackson T. Seminary)

Name of School (Jacksonville Theological Seminary)

Name of Degree Program (Master of Ministry)

Date Goes Here (July 31, 2013)

Course Scriptural Roles for Women in a Church

**Note All work should have a cover page like this, (Outline, Essay & Book Report)

Scriptural Roles for Women in a Church --Outline

I. Audio Lesson One Part—1 (***If this was a text book course it would say Chapter 1)***
   A. Women were not to preach or provide leadership in the church
   B. God never lies, and He is unchangeable
   C. Obedience is better than sacrifice
   D. All men are not open to the teaching of the Holy Spirit
   E. Men individually decide they would not let women in their church body

II. Audio Lesson One Part—2
   A. Woman can be leaders
   B. Woman are co laborers
   C. The Bible is not a book of oppression for women
   D. One method of interpretation may be more legitimate than others
   E. God gave us the mind to be more like Him

III. Audio Lesson Two Part—1
   A. How the Jewish women were treated has been translated to a Christian focus
   B. God's first word to women was to rule and to judge
   C. Dr. Bushnell stated there are wrong translations of Genesis 3:16
   D. Satan said this is the one that will crush me
   E. Eve denounced Satan in His face

IV. Audio Lesson Two Part—2
   A. Male / Female were created equal
   B. The woman is the free agent in the marital relationship
   C. Judges 4:6, women were not always there to follow their husband
   D. God does not comply with man's hierarchy in the church
   E. We are joint air with Jesus

V. Audio Lesson Three Part—1
   A. Both male and female are to teach for understanding
   B. God's Word stands alone
   C. Woman should be taught their inheritance in Jesus Christ
   D. God's work is finished
   E. Mary was entrusted by Jesus to preach the Good News

VI. Audio Lesson Four Part—1
   A. Agnostics influenced the roles of women
   B. Paul was commissioned by God
   C. Paul addressed the problem of how men/women should pray appropriately
   D. I Tim. 2:12, we must examine every detail of this scripture
   E. More than one interpretation is possible

Note: This should continue until all Audio Lessons or Chapters in a Textbook are covered:

PREPARING AN ESSAY

YOUR PAPER SHOULD BE TYPED (DOUBLE-SPACED) ON ONE SIDE ONLY.

THE FIRST PARAGRAPH OF THE ESSAY SHOULD BEGIN WITH AN OPENING STATEMENT OF INTEREST. IT SHOULD CONTAIN ALL OF THE POINTS THAT ARE TO BE DEALT WITH THROUGHOUT THE ESSAY (THE ESSAY SHOULD BE A FIVE PARAGRAPH ESSAY DESCRIBING THREE THINGS LEARNED IN THE COURSE)

THE FOLLOWING IS AN EXAMPLE OF A FIRST PARAGRAPH:

It seems that preparing to be a teacher is more than just knowing the material to be taught. This course has taught me that I need to be able to deal with each student in a different manner, that patience is a vital necessity, that I can learn from students as well as impart information to them, that teaching the lesson is only a small part of the work that teachers have to do, and that I have to earn the respect of students not demand it from them. (NOTE THAT EACH POINT BEGINS WITH THE WORD "THAT".)

THE NEXT PARAGRAPHS (DEPENDING UPON THE NUMBER REQUIRED—AS IN OUR EXAMPLE, FIVE POINTS) SHOULD DEAL WITH EACH INDIVIDUAL POINT. YOU NEED TO USE A DIFFERENT PARAGRAPH FOR EACH POINT. YOU SHOULD USE TRANSITIONAL WORDS TO INTRODUCE EACH PARAGRAPH.

EXAMPLE OF THE SECOND PARAGRAPH IN OUR EXAMPLE ESSAY:

To begin with, I learned that every student is different. If I am going to reach each and every student in my class, I need to find out all I can about that student. Knowing his or her background will help me to understand why he or she reacts the way that he or she does. Some students need visual instruction while others need hands-on participation. Just knowing the material that I am teaching is not sufficient.

EXAMPLE OF THE THIRD PARAGRAPH:

In addition to knowing all that I can about each student, I learned that patience is a vital necessity for a teacher to possess. Sometimes it is necessary to repeat instructions several times before all of the students understand the material. Sometimes I may have to alter my progress of teaching in order to make sure that every student knows the material that I am presenting.

THE WORDS UNDERLINED AT THE BEGINNING OF THE TWO EXAMPLE PARAGRAPHS INDICATE TRANSITIONAL WORDS. YOU ARE NOT TO UNDERLINE THESE WORDS IN YOUR ESSAY.

YOU SHOULD CONTINUE THE REST OF THE PARAGRAPHS-- EXCEPT THE FINAL ONE-- USING THE POINTS IN YOUR FIRST PARAGRAPH.

THE LAST PARAGRAPH IS A CONCLUDING PARAGRAPH AND SHOULD SUMMARISE WHAT YOU STATED IN THE FIRST PARAGRAPH. ONCE AGAIN, YOU SHOULD LIST ALL POINTS THAT YOU HAVE DISCUSSED IN YOUR ESSAY.

See Sample on Following Page:

Sample of a Required Essay

Name of Course

(Scriptural Roles for Women in a Church)

Essay

Student Name (R.B. College)

Name of School (Revelation Message Bible College)

Name of Degree Program (Bachelor of Ministry)

Date Goes Here (July 31, 2013)

Course Scriptural Roles for Women in a Church

**Note All work should have a cover page like this, (Outline, Essay & Book Report)

Scriptural Roles for Women in a Church - Essay

As a Pastor, this class has truly been a blessing to me! There are a few important topics that are pointed out. The interpretation of God's Word, the understanding of the covering, Pastors having the desire to seek the heart of Christ, women are essential to Christ and the Bible is not a book of oppression.

First, the interpretation of God's word is very important. Often those who translate the Bible from the Greek omit or insert a word which completely changes the meaning of the verse. Unfortunately, many people are taught and led away from the intended truth of the Bible. The subject of women and their ability to speak openly in the church has been misused and abused. It will take people who are serious about the message of Gospel of Jesus Christ to bring truth to a dying world. Using the original text is where laymen need to mediate and seek Christ understanding.

Secondly, we need to understand the covering. No human being can cover any other human being regardless of race. Only Jesus Christ has the ability to cover and protect His people and institutions. Man, has tried to inform the body of Christ there needs to be some other form of shepherding. Romans 3:23 says that Jesus Christ was displayed publicly "as a propitiation in His blood through faith." Jesus Christ is the only covering available that will never fail.

Next, Pastors must have a desire to seek the heart of Christ. Too often men and woman of the gospel desire to please man and also themselves. God says He is a jealous God and have no other god before Him! My personal take is lined up with God's desire. Christ needs laymen to preach the Word in season and out of season, neither taking from it nor adding to it. God is Sovereign and can do what He wants, when He wants.

Note this should continue until all Paragraphs and Points are fulfilled as per Page 1 of the acceptance letter.

PREPARING A TYPED BOOK REPORT

The typed book report has three parts:
the ***introduction***,
the ***body*****,**
and the ***conclusion.***

(The total length of a typed report should be three (3) pages.)

YOUR PAPER SHOULD BE TYPED (DOUBLE-SPACED) ON ONE SIDE ONLY.

YOU SHOULD HAVE ONE INCH MARGINS ON THE SIDES AND TOP OF YOUR PAPER.

I. The Introduction:

Introduce the title, the author, and the subject or theme of the book in the first sentence.

Example: **Little Women by Louisa May Alcott recounts the girlhood experiences of Jo March and her three sisters.**

Get your readers interested in what you are going to say—perhaps with a striking statement, a quotation, or some background information. If the book has a setting (time and place), you might include it.

Example: **Set in New England around the time of the Civil War, this classic novel provides a glimpse of daily life in a nineteenth-century American household. Though fictional, it reads like a true story, because the main characters are fashioned after the author's own family. The character Jo March resembles Louisa herself.**

Close your introductory paragraph with a statement of opinion. Choose one aspect of the book—a moral, a concept, or a principle—that made an impression on you.

Ask yourself, "What did I learn from this book? Would others benefit from it? And if so, how?" You will discuss this statement in the body of your report.

Example: **Though the experiences of the March sisters, one can learn to appreciate the family that God has given him or her.**

II. The Body

1. Begin with a short, concise summary (synopsis) of the book, including only the main points or key events. Limit this synopsis to several sentences.

    1. For a fiction book, write a summary of the plot.

        The plot is the sequences of actions that make up a story. The plot begins with a conflict involving main characters. Sometimes, the conflict involves two people. Other times, the conflict involves the main character and a variety of people and circumstances. In some stories, conflict may be at work with the character.

        Example: **In the story <u>Little Women</u>, each of the March sisters faces her own conflict with self as she tries to "be good."**

        After you have stated the conflict, recount the events that develop the conflict to the point at which one of the opposing forces is about to prevail over the other. This is called the climax. Following the climax, relate the events that resolve the conflict.

    2. For a biography, relate the chief incidents in the subject's life.

    3. For a nonfiction book, write a summary.

2. In the succeeding paragraphs of the body, use incidents, details, and quotations that support the opinion you stated in the introduction. Prove your point.

    Example: **In the opening scene, the March sisters are bemoaning their poverty when Beth gently reminds them how rich they really are: "We've got father and mother and each other." Though lacking in material comforts, the girls gradually learn to appreciate the treasure they have in a loving home. Mother's gentle words and Father's letters from the battlefront remind them of the things that matter in life: relationships, kind words and loving deeds, and personal growth and maturity. Meg learns about the emptiness of material wealth when she visits Annie Moffat and tries to fit in with her frivolous and worldly friends. Jo learns to forgive when Amy burns her precious books. Beth teaches them all about selfless giving when she reaches out to help a poor widow and her children and is stricken with a deadly fever. As each girl struggles with her personal weaknesses, she learns to appreciate more fully the family that God has given her and the values they share.**

III. The Conclusion:

1. Begin the conclusion with a restatement of your opinion. (Avoid the temptation to use the same wording that you used in your introduction.)

   Example: **Of the many lessons to be learned from <u>Little Women</u>, the importance of family relationships is one that no reader should miss. Everyone can learn to appreciate his or her siblings and parents from the example set by the March sisters.**

2. Give your thoughts about the book, whether they are favorable or unfavorable.

   Example: **I enjoyed Louisa May Alcott's honest portrayal of family life. Like any ordinary family, the Marches had disagreements and quarrels from time to time, but they remained a close-knit, loving family because they recognized and practiced Scriptural principles of family life: the girls honored their parents, loved each other, and sought to live peaceable together.**

   You may comment on the realism of the characters, the charm of the setting, the effectiveness of the imagery, the aptness of the dialogue, or the naturalness of the action. As a Christian, you must also think about the content. How are evil actions presented? Is evil shown in a way that disgusts the reader? Or is it made attractive to the reader? Are the consequences of evil actions shown to be what the Bible says they will be?

   In the body of your report, emphasize the moral, the concept, or the principle that impressed you. In the conclusion, evaluate the book per the criteria above.

NOTE: **Keep the number of pages of your Book Report to the required number of pages for your course. Points will be deducted for long elaborate Book Reports. Remember, you are not re-writing the book, you are only giving a report of the book. <u>Your paper should be typed (double-spaced) on one side only</u>.**

<u>Cover Pages and Page Numbering</u>

Each section of your written work: Outline, Essay and Book Report should have a cover page as well as the number of pages in the footer.

See Sample on Following Page:

Sample of a Required Book Report

Name of Course

(Scriptural Roles for Women in a Church)

Book Report

Student Name (R.B. College)

Name of School (Revelation Message Bible College)

Name of Degree Program (Bachelor of Ministry)

Date Goes Here (July 31, 2013)

Course: Scriptural Roles for Women in a Church

Title of Book: Bigger Than Impossible
(This is a Book of the Student's choosing that relates to the subject matter of the course)

**Note All work should have a cover page like this, (Outline, Essay & Book Report)

Scriptural Roles for Women in a Church –Book Report

Bigger Than Impossible by Lydia Chorpening, is a power book packed with Scripture that correlates with the mind of Christ and what every individual needs to do in order to gain the impossible. As children of God, we should live by faith and not by sight! Too often, we limit God due to our inability to trust what He says. Many people believe God performed miracles during the Bible days only; unfortunately, we have not put on the mind of Christ to experience the fullness of Him which prohibits a full understanding of His faith.

It is interesting to know, God is already larger than the impossible. Deuteronomy 3:24 says, "O Lord God, You have begun to show Your servant Your greatness and Your mighty hand, for what god is there in heaven or on earth who can do anything like Your works and Your mighty deeds?" There is simply no one like the Lord. Psalm 104:1, 2 says "Bless the Lord, O my soul! O Lord my God, You are very great: You are clothed with honor and majesty, Who cover Yourself with light as with a garment, Who stretch out the heavens like a curtain." Our God is full of splendor and greatness why wouldn't you follow the true and living Christ.

As Christians, we must know faith and fear cannot coexist. Many times in our lives we reach points where we become intimidated and unsure of our very next move or even what is taken place in our lives. However, Christ stands before us revealing His confidence in the Trinity. Fear is a characteristic of the enemy. Anything to try and shake the people of God and hinder our faith walk is a deposit from Satan. Anxiety can build from our lack of faith and bring on sickness to our physical and spiritual bodies. We must always remember our faith is in Christ not we ourselves.

Note: this should continue until all required Pages are fulfilled as per Page 1 of the acceptance letter.

APPENDIX B

NOTES FOR WRITING A THESIS

YOUR PAPER SHOULD BE TYPED (DOUBLE-SPACED) ON ONE SIDE ONLY

Note: The topic for a Thesis must be approved by the Academic Dean.

Guidelines for Restricting a Topic:

1. Become knowledgeable about your unrestricted topic by doing preliminary research. You might read encyclopedia articles or other reference books and consult representative sources from your working bibliography. Always avoid restricting when you have too little information.

2. As you gather background information about your topic, try to identify a problem or controversial issue about which experts or special-interest groups disagree. When you find controversy, you can be sure you are on a topic worth pursuing. When there is controversy, there is a problem to solve and an opportunity to interpret—for you to make your own sense of an issue, to explain or find a solution.

3. Limit the scope of your investigation. For example, you might focus on only one area of a particular subject.

4. Be sure that your research can provide sufficient sources on the topic and that all the material, that you need, will be accessible. Also, consider whether you will have adequate time to work with the materials and complete the assignment. Be sure, too, that your evidence is sufficient for you to develop a reasonable and objective thesis for your paper.

Guidelines for Paraphrasing

1. Read the source, looking for the writer's main idea.

2. Write down, in your own words and using your own sentence structure, what you think the main idea is. Order your paraphrase just as the original source is ordered; include appropriate details.

3. Check your paraphrase against the source. Make sure that you have captured the essence of the source and that your wording differs significantly from the wording in the original source.

4. Avoid plagiarism by giving credit to the author of the paraphrased materials.

Guidelines for Quoting: ***You Should Quote:***

1. When the writer's words are so cogent and memorable that summarizing or paraphrasing would undercut their effectiveness or alter their meaning.

2. When you believe the writer's words will lend authority to what you have to say and will be more persuasive than your summary or paraphrase of those words.

3. When you want to take exception to what a writer has said.

4. When you want to comment on a writer's words as a way of expressing your own position or idea.

5. When you want to let a speaker's own words expose the weakness of his or her argument.

6. When you want to cite statistical information from the source

Guidelines for Gauging the Reasonableness of Your Thesis.

1. Is my thesis based on the investigative work I have done?

2. Is my thesis focused?

3. Is my thesis objective, fair, and deliberate, taking into consideration all sides of the issue?

4. Have I avoided a heated, two-sided debate or a simple declaration that invites resistance?

5. Have I let my readers know that I have considered and anticipated the responses of those who might disagree with me?

6. Have I been thorough in my research, or do I need to do more research on my topic to get a fuller picture of other points of view?

Guidelines for Incorporating Evidence

1. Clearly introduce and conclude each summary, paraphrase, or quotation in such a way that readers know where it begins and ends.

2. Ensure that the incorporated material blends smoothly into your sentences and paragraphs. Avoid shifts in verb tense or awkward phrasing that would contrast sharply with the incorporated evidence, making your sentences difficult to read and understand.

3. Provide a parenthetical citation within the thesis to document the source of your evidence and avoid plagiarism.

4. Be sure that you have adequate parenthetical citations and that each citation corresponds to the list of sources at the end of the thesis (Works Cited Page.)

Guidelines to Works Cited Page-- MLA style uses two methods for citing borrowed material within the text.

1. The author and page number of the source are identified immediately following the borrowed material.

2. The author is identified in the text and the page reference is given immediately following the borrowed material.

Use the following guidelines when writing with parenthetical citations.

1. Keep the citations concise but provide all necessary information.

2. Use an author's last name in the first and subsequent in-text citations. Use an author's first initial and last name if two authors in the Works Cited list share the same last name.

3. Place any punctuation marks in the text immediately following the closing parenthesis of the citation.

4. Include a page reference for the borrowed material.

Avoid Right-Side Justification. If you use a word processor to prepare your Works Cited list, turn off the right-side justification to avoid disrupting your spacing and your placement of punctuation marks.

Keep the following guidelines in mind when preparing book entries for the Works Cited list.

Author: An author's name (exactly as it appears on the title page) should appear as: Last name first, followed by a comma, then by the First and Middle names or initials. Put a period after the author's name.

1. **Title:** Copy the title and subtitle (if any) from the title page, not from the cover or spine of the book. Underline the title and capitalize all major words. Separate the main title from the subtitle with a colon. Put a period after the title and subtitle.

2. **Publication Information:** Copy the publication information (the city of publication, the publisher, and the year of publication) from the title and copyright pages. If more than one city is listed on the title page, cite the first one only. Put a colon and one space after the city of publication before the publisher's name.

CHECKLIST OF THE FOUR BASES IN EFFECTIVE WRITING

Base 1: Unity

1. Clear opening Thesis statement of the point of your paper?

2. All material on target in support of opening point?

Base 2: Support

1. Specific evidence?

2. Plenty of evidence?

Base 3: Coherence

1. Clear method of organization?

2. Transitions and other connective devices?

Base 4: Sentence Skills

1. Fragments eliminated?

2. Run-ons eliminated?

3. Correct verb form?

4. Subject and verb agreement?

5. Faulty modifiers eliminated?

6. Faulty parallelism eliminated?

7. Pronouns agree in number?

8. No use of second person pronouns (you, your, yours, yourself)

9. No contractions used?

10. Capital letters used correctly?

11. Punctuation marks used where needed?

12. Correct paper format?

13. Needless words eliminated?

14. Correct word choices?

15. Possible spelling errors checked?

16. Careless errors removed through editing and proof-reading?

(SAMPLE THESIS COVER SHEET)

(COVER SHEET)

(Title of your Paper—in italics)

By

(Your Name)

Submitted in partial fulfillment of the Requirements for the

(Type of Degree)

Revelation Message Bible College

(Date)

(SAMPLE WORKS CITED PAGE—List in alphabetical order.)

Works Cited

Bader, Harry R. "Wolf Conservation: The Importance of Following Endangered Species Recovery Plans." Harvard Environmental Law Review 13 (1989): 517-533

Cauble, Christopher. "Return of the Native." National Parks July/Aug. 1986: 24-29.

Edwards, Diane. "Recall of the Wild Wolf." Science News 13 June 1987: 378-379

Gallagher, Winifred. "Return of the Wild." Mother Earth Sept/Oct. 1930: 34+.

Hager, Christine A. "Why We Need Wolves in Yellowstone." Inter-disciplinary Minor in Global Sustainability Senior Seminar University of California, Irvine, June 1997. 10 Oct. 1997 <http://Darwin.bio.uci.edu/-sustain/global/sensem/hager297.html>

Lopez, Barry. Of Wolves and Men. New York: Scribner's 1978.

McIntyre, Rick. A Society of Wolves: National Parks and the Battle over the Wolf. Stillwater: Voyageur, 1933.

Mech, L. David. Wolves: San Francisco: Sierra Club, 1988

Satchell, Michael. "The New Call of the Wild." U.S. News & World Report 29 Oct. 1990:29

Williams, Ted. "Waiting for Wolves to Howl in Yellowstone." Audubon Nov. 1990: 32+

NOTE: If you quote from, or use references to Scripture, make sure that the Bible is listed on this page. If you use more than one version, list each version separately.

APPENDIX C

OUR ALUMNI AUTHORS

Below is a list of our Alumni Students who have gone on to author various works in their continuation of His ministry!

Title	Alumni Author
The Wrd: Guiding Principles for Everyday Living	Dr. Lola B. Allen
Nursing Student Prayer Book	Dr. Ivy Anderson, MSN, FNP, PhD
A Touch of Grace	Dr. Richard Arno, PhD
In Pursuit of God's Will	Everton I. Anderson
Get it Right with God	Rev. Arbie L. Artison, Jr.
God, Please Help Me……I'm 40 Something	Herlinda Camarillo
Spiritual Schizophrenia	Dr. Robert Dean
The Impartation	Dan Duke
The Designer	Jude Martin Dunne
I Sat Where You Sit	Joel Esperance
The Conditional Promises of God	Dominic M. Esposito
Entering in the Progression	Sonja R. Frazier
Dying to Live in the Eternal Moment of Now	David G. Garty
Joy Unspeakable	Amicitia Maloon Gibson
Reaching Out to Unbelievers in Crime Neighborhoods	Dr. John W. Goolsby, Jr.
Spiritual Laws of Truth	Lary Goss
The Power of Prayer & Fasting	Pastor Anne Grant
The Fragrance of Glory	Pastor Anne Grant
What About Me?	Delphine Greathouse
Structural Design for marriage by the Supreme Architect	Dr. Theresa P. Greene, LCPC
The Revelation of a Mystery	Dr. Frances Wright-Harris
If	Dr. Michael E. Harris, Sr.
Freedom in a Cage	Brenda S. Jackson, PhD
Redeeming Hard Time & Hard Times	Judith Lawson, Ph D
Spiritual Warfare in the 21st Century	Judith Lawson, Ph D
Leading a Christian to the Lord	Lily
End Time Finance	Apostle Steve Lyston
Tactics & Strategies for the Famine	Apostle Steve Lyston
Show Em' Your Scars	Robert Mattingly, Jr.
Prayer & Faith	Tommie J. Matthews
Building the Unbreakable Bond	Tammie McCurry
Silence	Tammie McCurry
Quick Studies	Emma J. Mosby
From A Father's Heart to His Children	Dr. Mark K. Mullaney
Unguarded Moments	Dr. Mezie Okolo
A Closer Look at Autism	Dr. Lerrlyn Nelson

All Things Work Together for Good for Those that Love God	Louis Orantes
Locura o Vision	Lazaro de Jesus Perez
God's Creation	Rev. Dr. Bobbie Smith Powell
The Life & Times of a Civil War Reenactor	Dr. Clifford Pierce
The Life of a Lily	Lily Ratliff
A Sailor's Sunrise	Captain M. Reasoner
On One Accord	Lionel S. Reckley
Choosing to Choose	Dr. Tony Robbins
On the Outside Looking In	Dr. Dorothy J. Thomas
Uncommon Life	Dr. Larry G. Tolbert
The Relevant Woman	Dr. Jeana Tomlinson
Disciplined but Not Delivered	Dr. Charles R. Walker
You Can Make it Through the Storms	Diana Titus-Young
Breaking the Power of Familiar Spirits	Dr. Kimberly Davis
Consecrated	Dr. Alix Jaroshevich Walsh

RECOMMENDED READING

TEXT BOOK	AUTHOR
Effective Biblical Counseling	Larry Crabb
Helps for Counselors	Jay Adams
Scar Release: Breaking Free of Yesterday's Troubles	Cody Byrns
Christian Counseling Casebook	Gary Collins
Quick Scripture Reference for Counseling	John G. Kruis
Introducing Christian Education	Michael Anthony
Theology of Christian Counseling	Jay Adams
Basics of Christian Education	Karen Tye
Christian Education Handbook	Bruce Powers
Teaching the Faith	Gary Parrett
Nuts & Bolts of Christian Education	Delia Touchton Halverson
Christian Ministry	Charles Bridges
Cross & Christian Ministry	C.A. Carson
Almost Christian	Kenda Creasy Dean
Mere Christianity	C.S. Lewis
The Heart of Christianity	Marcus J. Borg
Systematic Theology	Wayne Grudem
Christian Theology	Alister McGrath
Theology for Beginners	Francis Sheed
The Moody Handbook of Theology	Paul Enns
The Pastor's Hospital Ministry	Richard Young
Ministry in Spiritual & Cultural Divers.	Robert G. Anderson
The Christ Chaplain	Andrew Weaver
Covenant Relationships	Asher Keith Intrater
Living in The Light of Eternity	K.P. Yohannan
Why Not Women?	L. Cunningham, D. Hamilton
The Power of Vision	George Barna
Discover Your Spiritual Gifts	Peter C. Wagner
Shattering Your Strongholds	Liberty Savard